

“ हर एक काम देश के नाम ”

	<p>कार्यालय, रक्षा लेखा महानियंत्रक उलान बटार रोड, पालम, दिल्ली छावनी – 10 OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNT ULAN BATAR ROAD, PALAM, DELHI CANTT.110010</p> <p>Ph. 011-55665500/56 Fax :011-25674777 Email:admnix.cgda@nic.in</p>	 <p>आजादी का अमृत महोत्सव</p>
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NO.AN/IX/9010/Bhutan Panel/2024-25

Dated: 31.07.2024

To

All PCsDA/CsDA

Subject : Posting to Bhutan DAD Estt. (Panel-2024-25) : AAOs

It is intimated that as per HQrs office letter No.0600/AN-X/Vol.XXI Dated 10/07.2024, **tenure at Bhutan station has now been reduced from (24) months to (18) months with immediate effect for officers including IDAS and staff of Defence Accounts Department.** Accordingly, it has been decided by the Competent Authority to call for volunteers amongst AAOs for posting at Bhutan. Therefore, necessary action to furnish the name of volunteers together with their full service profile, including the previous service in sensitive assignment, if any, and APAR for last **five years** on the proforma enclosed herewith, may be taken before the scheduled date.

2) While forwarding the name of volunteers, it may be ensured that the following criteria is strictly kept in view and only those names who fulfill the criteria are forwarded to this office:-

- (i) The applicants are eligible for only one tenure (18 months) to Bhutan in the entire service, irrespective of grades served.
- (ii) The applicants must have 06(Six) or above grading in the APARs for the last five years to be eligible for empanelment.
- (iii). They should not be facing any disciplinary proceedings and should not have been awarded with any penalty, including recorded warning at any time in their service.
- (iv) They should have rendered at least two years' service in the AAO's grade as on 30/06/2024.
- (v) They should have completed a period of two years after their last sensitive assignment as on 30/06/2024.
- (vi) The applicants should be left with minimum three years of service as on 30.09.2024 before their date of superannuation.
- (vii) The applicant must complete three years stay at their present serving station as on 30.06.2024.

Contd-P/2

- (viii) It may also be noted that the candidate selected for Bhutan posting, will not essentially be accommodated to their choice stations on repatriation from Bhutan and it will depend on administrative exigencies at the time of their repatriation from Bhutan.
- (ix) It is reiterated that the name of only those volunteer AAOs who fulfill the above criteria, should be forwarded to HQrs office, duly completed the prescribed proforma as required.
- (x) **The report must reach at HQrs office latest by 16/08/2024** through **email-admnix.cgda@nic.in** in **MS-Excel Format** along with other necessary documents / proforma.
- (xi) The applications received after the due date or found incomplete will not be entertained / considered.
- (xii). **Nil** report is also required.

Encl: (Proforma)

सतीश
(सतीश कुमार त्रिपाठी)
वरिष्ठ लेखा अधिकारी (प्रशासन)

Copy to:

- (i) AN-IV Section(Local) : For information and necessary action please.
- (ii) IT & S Wing (Local) : For uploading Circular on CGDA official website.

- हस्ताक्षर -
(सतीश कुमार त्रिपाठी)
वरिष्ठ लेखा अधिकारी (प्रशासन)

VOLUNTEER APPLICATION
(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO					
2	GENDER (Male / Female)					
3	NAME					
4	GRADE					
5	DATE OF BIRTH (DD/MM/YYYY)					
6	DATE OF APPOINTMENT (in DAD) (DD/MM/YYYY)					
7	DATE OF PROMOTION (DD/MM/YYYY)					
8	ROSTER No.					
9	HOME TOWN (Specific District as per Service Record & not Village or State) If DAD office not available at Home town, nearest Station to Home town where DAD office is situated					
10	SERVICE PROFILE (In DAD)					
	Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	Station	From Date (dd/mm/yyyy)	To Date (dd/mm/yyyy)
11	CHOICE STATION			Bhutan		
12	Whether EDP trained (Yes/No) (If yes, specify project)					
13	APAR GRADING (Upto two decimal places)					
		(2018-19)	(2019-20)	(2020-21)	(2021-22)	(2022-23)
14	UNDERTAKING It is to undertake that the information furnished above are correct Date : / / (Signature of applicant)					
(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)						
15	(To be filled by the Controller's office)					
15.1	Ground for Recommendation					
15.2	If not recommended reason thereof					
15.3	Whether any disciplinary case is pending					
	Date : / / (Signature and Seal of GO(AN))					

BHUTAN PANEL 2024-25- AAOs (Last date for submission of applications to CGDA (HQrs) Delhi is 16.08.2024)											
Sl. No.	Name	Grade	Account No.	Organisation	D.O.B.	D.O.A.	Station served/ Serving & Period from date to date	Last five years APAR gradings i.e. 2018-19 to 2022-23	Disciplinary case pending	No of years completed after last Sensitive Assignment	Recommendation of Controller
1	2	3	4	5	6	7	8	9	10	11	12
2											
3											
4											

SAO (AN)