

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

Ulan Batar Road, Palam, DELHI CANTT.-110010

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No. AN/V/5018/OTI & Panchvati

Dated: 03/08/2020

CORRIGENDUM

RFP FOR MISCELLANEOUS SERVICES i.e. INTERNAL AND EXTERNAL CONSERVANCY, CATERING SERVICES, PEST & RODENT CONTROL etc. IN THE DPDO & OTI BUILDING AT SECTOR-44, GURUGRAM (HARYANA)

and

MISCELLANEOUS SERVICES i.e. INTERNAL AND EXTERNAL CONSERVANCY, CATERING SERVICES, PEST & RODENT CONTROL etc. IN THE PANCHVATI GUEST HOUSE, PALAM, DELHI CANTT-110010.

The RFP for Tender of Miscellaneous Services i.e. Internal and External Conservancy, Catering Services, Pest & Rodent Control etc. in the DPDO & OTI office Building at Sector-44, Gurugram (Haryana) and in the Panchvati Guest House, Palam, Delhi Cantt-10 was uploaded on CGDA Office Website (www.cgda.nic.in) and CPP Portal on 27/07/2020 and 28/07/2020 respectively.

2. The following amendments in ENCLOSURE-V, ENCLOSURE-IX and Point-7 to Clause F. **TECHNICAL REQUIREMENTS FOR THE TENDERING COMPANY / FIRM/ AGENCY** are made in the RFP of above mentioned Tender:-

3. Other content of the RFP will remain unchanged.

ENCLOSURE-V

FINANCIAL BID

(To be kept in a separate sealed envelope)

For Providing Miscellaneous Services in Office of THE DPDO & OTI OFFICE BUILDING (CGDA), Delhi Cantt.

- Name of tendering Service Provider
Company / Firm/ Agency :
- Details of Earnest Money Deposit
Amount :
D.D. / P.O & Date :
Drawn on Bank :

3. **CONTRACT RATES PER MONTH :**

Sl. No.	Description of Manpower	Number for the DPDO & OTI Office Building	Number for Panchvati Guest House	Total Number	As per Minimum wages rate prescribed by the Govt. of India	Total Amount
1.	Supervisor (Housekeeping) (Highly Skilled)	01 (One)	01 (One)	02 (Two)		

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अमित गुप्ता / Amit Gupta
रक्षा लेखा व. सप महानियंत्रक / Sr. Dy. CGDA
कार्यालय रक्षा लेखा महानियंत्रक / Office of the CGDA
उलान बटार रोड, पालम / Ulan Batar Road, Palam
दिल्ली छावनी-110010 / Delhi Cantt-110010

2.	EPABX Operator (Female)(Skilled)	01 (One)	NIL	01 (One)		
3.	Cook(Skilled)	02 (Two)	01 (One)	03 (Three)		
4.	Asst. Cook (Semi-skilled)	01 (One)	NIL	01 (One)		
5.	Waiter (Semi-skilled)	04 (Four)	02 (Two)	06 (Six)		
6.	Dishwasher (Un-skilled)	02 (Two)	NIL	02 (Two)		
7.	Safaiwala (Un-skilled)	04 (Four)	03 (Three)	07 (Seven)		
8.	Total (Sl. No.1to7)	15 (Fifteen)	07 (Seven)	22(Twenty Two)		
9.	EPF Employer's Contribution					
10.	ESI Employer's Contribution					
11.	Consumables Charges					
12.	Cleaning Machines Charges					
13.	Service Charges including washing charges and pest/rodent charges					
14.	GST					
15.	Any other taxes/charges as per law in force					
16.	Grand Total (Total of Sl.No.8 to15)					

Note:

DEDUCTIONS: Income tax as applicable shall be deducted at source. The Service Providing Company/Agency/Firm shall be responsible for meting out all the tax implications as per Rules of other Government Departments.

Date:
Place:

Signature of authorized person
Full Name:
Seal:

Notes:

1. The rates quoted by the tendering Agency should be inclusive of all statutory/ taxation liabilities in force at the time of entering into the contract.
2. The payment shall be made on conclusion of the calendar month only on the basis of duties performed by the Service providing Company/Agency/Firm during the month.
3. **Calculation sheet for the total amount arrived at row sl. no. 11 & 13 above may be enclosed in a separate sheet for confirmation of its genuineness.**

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A. The DPDO & OTI Office Building Details

Total Campus Area (Including build up area) is 25137 Sq. ft. approximately.

1. The DPDO (Ground Floor)

Sl. No.	Details	Numbers
a.	Rooms with attached toilet	10
b.	lobby	01
c.	Toilets	02

2. Administrative Block of OTI (First Floor)

Sl. No.	Details	Numbers
a.	Rooms	13
b.	Toilets	02
c.	Library	01

3. Guest House (Second Floor)

Sl. No.	Details	Numbers
a.	Rooms with attached toilet	14
b.	VIP Suits-with attached toilet	02

4. Internal and External Campus with parking facilities.

B. Panchvati Guest House Building Details

Total Campus Area (Including build up area) is 800 Sq. Meters approximately.

1. Guest House (Three Floors)

Sl. No.	Details	Numbers
a.	Rooms with attached toilet	08
b.	VIP Suits with attached toilet	03
c.	Dining Hall	01
d.	Kitchen and Store	01
e.	Staff Room with attached toilet	01
f.	Reception Area	01

2. Internal and External Campus with parking facilities.

F. TECHNICAL REQUIREMENTS FOR THE TENDERING COMPANY / FIRM/ AGENCY

7. The Service Provider Company / Firm / Agency should have completed at least one service contract of value not less than Rs.60 lakh (Rs. Sixty Lakh Only) per annum related to providing similar services in a single contract in each of last three years (FY 2017-18 to 2019-20). Copies of the contracts and the satisfactory certificate from the client need to be enclosed.