

CIRCULAR

TD/1035/SF/RTCs/2011
Centre for Training & Development
CENTRAD, CGDA,
Brar Square,
Delhi Cantt-110 010
Date: 09/05/2013

To,
All Controllers

Subject: Selection of ACsDA/DCsDA/Jt.CsDA/Addl.CsDA to serve as faculty at NADFM, Pune,

-X-

It has been decided to prepare a panel of **ACsDA/DCsDA/Jt.CsDA/Addl.CsDA for posting as Faculty** for imparting training to the Officers and Staff in **NADFM, Pune**. IDAS officers selected for faculty post will be eligible for training allowance under extant rules. The volunteers must have very good skill and proven aptitude for training. Before appointment to the post of faculty in above training institute, the volunteering officers would undergo a screening process before the Screening Committee, constituted by HQrs Office as stipulated in the Training & Development Policy. A panel of selected IDAS officers will be prepared.

2. I request you to ascertain and intimate the names of volunteers amongst ACsDA/DCsDA/Jt.CsDA/Addl.CsDA fulfilling the above conditions in the enclosed format latest by **05.06.2013** positively. Names of the officers retiring up to May-2014 should not be forwarded. This may be given wide publicity.

3. NIL report is also required.

4. The circular has also been hosted on CGDA's website for dissemination across the Department.

5. While forwarding the names, Controllers are requested to furnish their specific recommendations and the ACR Gradings for the last 3 years in respect of volunteers for consideration by the Screening Committee.


(Navneet Verma)
Jt.CGDA(Trg.)

Copy to:

 **EDP Centre** --- For uploading on CGDA's Website.

Selection of ACsDA/DCsDA to serve as Training Faculty at NADFM, Pune

1.	Name	
2.	Designation	
3.	Date of Birth	
4.	Date of Appointment to IDAS	
5.	Date of Appointment to Present Grade	
6.	Academic Qualifications	
7.	Professional Qualification (if any)	
8.	Presently Where Serving	
9.	Date from which serving at present station	
10.	Knowledge of PC	
11.	Whether served earlier in RTCs or delivered lectures as Guest faculty in RTCs/CTCs	
12.	Details & nature of previous assignments	
13.	CR Grading of last 3 years wef 2008-09	
14.	PCDA/CDA's specific recommendations	