



कार्यालय रक्षा लेखा महानियंत्रक

OFFICE OF THE CGDA

उलन बटार रोड, दिल्ली छावनी -110010

ULAN BATAR ROAD PALAM, DELHI CANTT - 110010

दूरभाष संख्या.-011-25665732, 25665734 FAX(011): 25674806,25674821

ई-मेल: atcoord.cgda@nic.in



Coord/13005/Award/2020

Dated : 17th August, 2020

To,

All Principal Controller & equivalents

All Controllers & equivalents

Sr. Dy. CGDA (AN) (Local)

Subject : Motivation Award for the year 2020.

Reference : This HQrs Circular No. Coord/13005/RM Award/2020 dated 23rd April, 2020

CGDA has desired to felicitate the exceptional work done by the staff/officers at PCDAs/CDAs or equivalent level offices with motivation award at the HQrs office in the presence of the concerned PCDA/CDA. It has been decided that **5 nominations out of the 90 Motivation awards** (Details mentioned below), which is to be awarded by the respective PCDAs/CDAs or equivalent and HQrs office (as mentioned in para 2.1 and 2.2.1 of motivation scheme circulated vide circular mentioned above), will be shortlisted by a committee constituted in HQrs office. **The Award money for the same will be presented personally by the CGDA in the presence of respective PCDA(s)/CDA(s).**

a.	PCDA/CDA offices	28 offices x 2 awards each office	56 awards
b.	Factory Organization	11 offices x 2 awards each office	22 awards
c.	IFA set up	Army – 02 awards Navy – 01 award Air Force – 02 awards	05 awards
d.	CGDA office	Audit & A/Cs sec – 1 award Admin Section – 1 award EDP Section – 1 award HRD Section – 1 award IFA Section – 1 award	05 awards
e.	Reserved	In exceptionally deserving cases, maximum number of awards to be given by a PCDA/CDA etc. could be enhanced to three with the prior approval of the HQrs office	02 awards
Total awards			90 awards

2. It is requested to forward **02 nominations selected** for motivation award at the level of PCDA/CDAs/Equivalent to HQrs office, for consideration of selection by the Committee. The nominations may be forwarded in the prescribed format, both in soft (MS-Word) and hard copy form and mailed on the email id atcoord.cgda@gov.in latest by **31st August, 2020.**

3 PCDA/CDAs and equivalents are requested not to **honour any motivation award to the officials whose nomination has been forwarded to HQrs office pending direction from HQrs office.**

Maushumi Rudra
(Maushumi Rudra)
Jt.CGDA (Coord)

Copy to :

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|------------------------------------|---|---|
| 1. SPS to CGDA | - | For kind information of CGDA please. |
| 2. All Addl. CGsDA | } | For kind information please. |
| 3. All Sr. Jt. CGsDA/All Jt. CGsDA | | |
| 4. AN-III/AN-IV Section (Local) | } | For information and necessary action please. |
| 5. IFA Wing (Local) | | |
| 6. IT & S wing (local) | - | For placing the circular on the CGDA website. |

Sd/-
(Maushumi Rudra)
Jt.CGDA (Coord)