

**Office of the Controller General of Defence Accounts**  
**Ulan Batar Road, Palam, Delhi Cantt-110010**

File No. AN-I/2352/5/PF/I

Date: 02/04/2013

To,

**The PCDA (Navy)**  
No. 1 Cooperage Road,  
Mumbai 400 001

Subject: Appointment of Smt Maulishree Pande, IDAS(1999) as Deputy Secretary, Ministry of Social Justice & Empowerment.


The undersigned is directed to state that Smt Maulishree Pande, IDAS(1999) has been selected for appointment as Deputy Secretary in the Ministry of Social Justice & Empowerment, New Delhi for a period of four years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. The officer may, therefore, be relieved of her present duties immediately to enable him to take up her new assignment in the Ministry of Social Justice & Empowerment.

2. The MTPAR (if necessary) up to the date of relieving of the officer may be initiated and sent to this section duly completed in all respects. For this a PAR form may be handed over to the officer (Part-I duly filled in), and dated signature for having received the blank PAR form may be obtained. She may be requested to submit her self-appraisal to her reporting officer under intimation to this section within seven working days of his date of relieving.

3. The officer may also be requested to inform her date of joining, correspondence address, telephone nos. (official, residential & mobile) and email id on [an1-pinklist.cgda@nic.in](mailto:an1-pinklist.cgda@nic.in) on reporting in the new office for updation of the Pink List.

4. TA and joining time as admissible under rules may be authorised to the officer.

5. A copy of Office Order issued in this regard may be sent to this section.


  
(J K Tharmatt)  
Asstt. CGDA (Admin)

Copy to:

- |  |   |   |
|--|---|---|
| 1. SPS to FA(DS)   | - | For kind information of FA(DS).   |
| 2. SPS to CGDA   | - | For kind information of CGDA.   |
| 3. Addl. CGDA (VS)/Addl.CGDA(SLS)  |   |   |
| 3. The Secretary<br>Ministry of Social Justice &<br>Empowerment, New Delhi |   | For information w.r.t. DoP&T, New Delhi OM No. 4/7/2013-EO(MM.I) dated 25.03.2013. A copy of notification/ office order issued on joining of Smt Maulishree Pande, IDAS may be endorsed to this office. |
| 4. The Ministry of Defence (Finance)<br>DAD(Coord) South Block, New Delhi  |   | For information with reference to their ID No. 18(7)/C/2012 dated 26.03.2013.   |

5. Dr. Amarpreet Duggal  
The Deputy Secretary to the GoI  
DoP&T  
Office of Establishment Officer  
North Block,  
New Delhi
6. Jt. CGDA(IFA)/Jt. CGDA(IT)/Jt. CGDA (AT-I, II & III)/Jt.CGDA (Accounts & Budget)/  
Jt.CGDA (Training)/Jt. CGDA (AN)/Jt.CGDA(IA).
7. Admin/IFA Wing/ Audit Coord/CENTRAD/EDP Cell (Local)
8. Hindi Cell (for Hindi Version)
9. All task holders in AN-I.
10. Guard file/File No. AN-I/1170/1/LXIV/ PC File
11. Web Site.

For information please wrt their OM No.  
4/7/2013-EO(MM.I) dated 25.03.2013.

  
(J K Tharmatt)  
Asstt. CGDA (Admin)