

हर काम देश के नाम”



कार्यालय, रक्षा लेखा महानियंत्रक  
O/o the Controller General of Defence Accounts  
उलान बटार रोड, पालम , दिल्ली छावनी-110010.  
Ulan Batar Road, Palam, Delhi Cantt-110010



Phone: - 011-25665536

Fax: 011-25674781

email: an1-pinklist.cgda@nic.in

File No. AN-I/1320/1/XLII

Circular

Date: 14.07.2023

To,

All PCsDA/PIFAs/PCA (Fys)

CsDA/IFAs


(Through CGDA HQrs. Website only)

**Subject:- Deputation – IDAS officers.**

Applications are invited from the willing IDAS officers fulfilling the eligibility criteria as brought out in the under mentioned communication (copy enclosed), to apply for the post mentioned below along with their bio data, so as to reach this HQrs office through proper channel latest by 21.07.2023.


S. No	Dept. Name / Letter No./	Name of the post / No. of the posts/Pay Level
1.	All India Institute of Medical Sciences  AIIMS, Vijaypur, Jammu, advertisement no. Z-28016/57/2023-PMSSY-IV dated ** received vide AIIMS, Jammu communication No AIIMS/JMU/Admin/2023/182 dated 04.05.2023	Financial Advisor  One for each AIIMS, as mentioned in circular  Level – 13
2.	United Nations Development Programme  UNDP, vacancy circulated vide DoP&T circular no. 12/4/2022-FA(UN) dated 25.04.2023	Assistant Secretary – General for Youth Affairs  New York

2. Applications received after cut-off date i.e.21.07.2023 will not be considered and will be recorded.

  
(Mugdha Kaur Jaggi)  
Sr. Dy. CGDA (AN)

**Copy to :-**

1. AN-IV Section (local) : For information & necessary action.
2. IT&S wing (local) : For uploading the circular on CGDA HQrs. website.

  
(Mugdha Kaur Jaggi)  
Sr. Dy. CGDA (AN)

# ALL INDIA INSTITUTE OF MEDICAL SCIENCES, VIJAYPUR, JAMMU - 184120

(A Central Autonomous Body under PMSSY, MoH&FW, Government of India)

F. No. AIIMS/JMU/Admin/2023/102

रक्षा लेखा महानियंत्रक साचिवालय  
C.G.D.A. Secretariat

Dated 04<sup>th</sup> May, 2023

To,

डायरी सं० / Dy. No. 568

दिनांक / Date. 9/5/2023

**Smt Rasika Chaube**

FA (DS) Additional Charge of Controller General of Defence Accounts (CGDA),

Ulan Batar, Rao Tularam Marg,

Sport View, Palam,

Delhi - 110010

(E-mail – [an1-pinklist.cgda@nic.in](mailto:an1-pinklist.cgda@nic.in))

रक्षा लेखा व० संयुक्त महानियंत्रक (प्रशा.) / Sr. Jt. CGDA (AN)

डायरी सं० / Dy. No. 469

तिथि / Date. 10/5/23

**Subject:- Forwarding of Advertisement for filling up the post of Financial Advisor on deputation basis for AIIMS, Vijaypur, Jammu.**

Respected Madam,

Greetings from AIIMS Jammu.

AIIMS Jammu an Institute of National importance is presently under construction and is moving towards completion in near future. Presently, out of sanctioned 08 Project Cell Posts, 03 posts - **Executive Director & CEO, Deputy Director (Administration) and Administrative Officer** have already been filled by our Institute.

The other project cell posts (**Superintending Engineer, Executive Engineer (Civil) and Executive Engineer (Electrical)**) have already been advertised for recruitment.

The Ministry of Health & Family Welfare, Government of India has also advertised the post of **Financial Advisor, Level-13 (Project Cell Post)** for AIIMS Jammu in addition to other new AIIMS (**Copy of advertisement enclosed**).

Apropos, your kind assistance in terms of wider circulation and forward of applications of eligible persons for filling up the above posts on priority at AIIMS Jammu would go a long way in smooth establishment and operationalization of the Institute.

Your kind assistance & support in filling up the post of financial Advisor would be highly appreciated.

In case of any query, the undersigned may be approached.

Thanking you and warm regards.

Yours Sincerely,

**Lt Col Prabhat Sharma**  
Deputy Director (Admin)  
Mob – 8899950166

E-mail – [ddaiimsjammu@gmail.com](mailto:ddaiimsjammu@gmail.com)

Copy to:

1. Shri Shukul Chopra, Accounts Officer, AIIMS Jammu.
2. PA to ED & CEO, AIIMS Jammu.
3. Office Copy.

**No. Z-28016/57/2023-PMSSY-IV**  
**Government of India**  
**Ministry of Health & Family Welfare**  
**(PMSSY Division)**

Room No. 201 D,  
Nirman Bhawan, New Delhi-110011

The Ministry of Health and Family Welfare, Government of India has set up various AIIMS under Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) as Institutions of National Importance, including AIIMS at AIIMS Bathinda (Punjab), AIIMS Bhopal (Madhya Pradesh), AIIMS Bhubaneswar (Odisha), AIIMS Bilaspur (Himachal Pradesh), AIIMS Deoghar (Jharkhand), AIIMS Gorakhpur (Uttar Pradesh), AIIMS Jodhpur (Rajasthan), AIIMS Kalyani (West Bengal), AIIMS Vijaypur (UT of J&K), AIIMS Raebareli (Uttar Pradesh), AIIMS Rajkot (Gujarat), AIIMS Madurai (Tamil Nadu), AIIMS Awantipora (UT of J&K) and AIIMS Patna (Bihar). Applications from eligible candidates are invited in the prescribed proforma for appointment on transfer on deputation basis (including short term contract) for the post of Financial Advisor, as detailed under:-

S. No.	Name of the post	Basic Pay (as per 7 <sup>th</sup> CPC)	Number of post for each AIIMS	AIIMS for which the post is to be filled up.
1.	Financial Advisor	Level-13  (Rs. 123100-215900)	01	<ol style="list-style-type: none"> <li>1. AIIMS Bathinda (Punjab)</li> <li>2. AIIMS Bhopal (Madhya Pradesh)</li> <li>3. AIIMS Bhubaneswar (Odisha)</li> <li>4. AIIMS Bilaspur (Himachal Pradesh)</li> <li>5. AIIMS Deoghar (Jharkhand)</li> <li>6. AIIMS Gorakhpur (Uttar Pradesh)</li> </ol>

					7. AIIMS Jodhpur (Rajasthan)
					8. AIIMS Kalyani (West Bengal)
					9. AIIMS Vijaypur (UT of J&K)
					10. AIIMS Raebareli (Uttar Pradesh)
					11. AIIMS Rajkot (Gujarat)
					12. AIIMS Madurai (Tamil Nadu)
					13. AIIMS Awantipora (UT of J&K)
					14. AIIMS Patna (Bihar)

2. The last date for receipt of applications from eligible candidates is the 45<sup>th</sup> day from the date of publication of the advertisement in the Employment News.

3. Detailed advertisement and application format are available on the website of this Ministry at [www.mohfw.nic.in](http://www.mohfw.nic.in) and <http://pmssy-mohfw.nic.in> and can be downloaded from there. Duly filled in application in prescribed proforma along with attested copies of all relevant certificates are to be sent to Shri Dinesh Kumar, Joint Director (PMSSY-IV), Ministry of Health and Family Welfare, Room No. 201, D-Wing, Nirman Bhawan, New Delhi-110011 super-scribing the envelope "Application for the post of Financial Advisor at new AIIMS".

4. **Period of deputation**, including period of deputation in any other ex-cadre post held immediately preceding this appointment in the same or some other Organisation/Department, shall ordinarily not exceed three years. The tenure of deputation period would be initially for three years and further extension up to a period not exceeding 7 years may be considered in administrative exigencies as per prevailing rules/instructions of Government of India. **Any extension beyond initial deputation period of 3 years would be subject to overall performance and in such a scenario, the place of posting is liable to be changed to the post of Financial Advisor in any other AIIMS as per availability of vacancy.**

5: **Allocation of AIMS:** The final place of postings of selected candidates shall be decided by the Ministry.

6. **Upper age limit :** The maximum age limit for appointment by deputation shall not be exceeding 56 years.

7. **Eligibility:**

Name of the post	Recruitment Rules
Financial Advisor	<p>Officers under the Central/State/U.T. Government/Universities/Statutory/Autonomous Bodies or Research and Development Organisation:</p> <ul style="list-style-type: none"> <li>i. Holding analogous posts on regular basis, or</li> <li>ii. With five years regular service from Organised Accounts services in the Level-12 of Pay Matrix (Rs. 78800-209200) (as per 7<sup>th</sup> CPC)/(Grade Pay of Rs. 7600/- pre-revised as per 6<sup>th</sup> CPC); or</li> <li>iii. Officers with five years regular service at the level of Deputy Secretary of Central Government in the Level-12 of Pay Matrix (Rs. 78800-209200) (as per 7<sup>th</sup> CPC)/(Grade Pay of Rs. 7600/- pre-revised as per 6<sup>th</sup> CPC) and having three years experience in the field of finance and accounts.</li> </ul>

The crucial date for determining eligibility in reference to the above length of service criterion and the upper age limit will be the last date for receipt of applications from eligible candidates.

8. The posts carry usual allowances as admissible to Central Government employees of similar status and other allowances sanctioned in AIMS, New Delhi.

9. The qualification/eligibility prescribed is minimum requirement and the same does not automatically make candidate eligible for selection. Based on bio-data, the candidates will be shortlisted and only shortlisted candidates will be called for interview.

10. Application of eligible officers who can be spared in the event of the selection may be forwarded through proper channel to the undersigned at the address given above within 45 days of publication of this advertisement in the Employment News along with (a) attested copies of the up-to date APARs for last five (05) years; (b) Vigilance Clearance Certificate clearly indicating that no disciplinary or criminal proceedings are either pending

or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any, and (d) Integrity Certificate. The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of interview. Application received not through proper channel may not be considered for interview.

11. Any amendment to this advertisement will be published on the website of PMSSY Division i.e. pmssy-mohfw.nic.in only.



(Dinesh Kumar)  
Joint Director  
Tele: 011-23061730

**APPLICATION PROFORMA**

1. Post applied for :
2. Name & Correspondence address (in block letters) :
3. E-mail and Mobile Number :
4. Date of Birth :
5. Date of Retirement :
6. Educational Qualifications :
7. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Eligibility Service, Qualifications/experience required for the post.	Eligibility Service, Qualifications/experience possessed by the officer.

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post:

9. Details of employment, in the chronological order. Enclose a separate sheet duly authenticated by your signatures, if the space below is insufficient:

Office/Institution	Post held	From	To	Scale of Pay/Pay Level	Nature of duties

10. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent:

11. In case the present employment is held on deputation/contract basis, please state:

(a) The date of initial appointment.

- (b) Period of appointment on deputation/contract.
- (c) Name of the present office/organization to which you belong.

12. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.

13. Additional details about present employment, please state whether working under , (indicate the name of your employer against the relevant column).

- |                        |                       |
|------------------------|-----------------------|
| (a) Central Government | (b) State Government  |
| (c) Autonomous body    | (d) Govt. Undertaking |
| (e) University         | (f) Others            |

14. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.

15. Are you in the Revised Scale of pay?, if yes, give the date from which the revision took place and also indicate the pre-revised scale.

16. Details of emoluments per month, now drawn (Level and pay structure in Pay Matrix as per 7<sup>th</sup> CPC etc):-

- (a) Present Pay Level:
- (b) Date from drawing present Pay Level:
- (c) Total Emoluments:

17. Additional information, if any which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training, (iii) work experience and (iv) Achievements.

(Note: Enclose a separate sheet, if the space is insufficient).

18. Whether belong to SC/ST/OBC category:

19. Position regarding award of penalty during last 10 years, if any.

20. Present post and Designation (Date from which held).

21. Choices of AllMS (in order of preferences):

- |              |            |                 |
|--------------|------------|-----------------|
| (a) Bathinda | (b) Bhopal | (c) Bhubaneswar |
|--------------|------------|-----------------|





(d) Bilaspur

(e) Deoghar

(f) Gorakhpur



(g) Jodhpur

(h) Kalyani

(i) Vijaypur



(j) Patna

(k) Raebareli

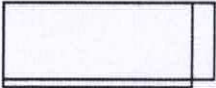
(l) Rajkot



(m) Madurai

(n) Awantipora

8/✓



**Declaration**

I have carefully gone through the vacancy circular/advertisement and I am well aware that the bio-data duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. I hereby declare that the information given by me in this application is true and correct to the best of my knowledge and belief.

Place :

Date :

(Signature of the applicant)

Name .....

**Certificate by the Employer /Cadre Controlling Authority**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualification and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that: -

- i. There is no disciplinary or criminal case either pending or contemplated against
- ii. Shri/Smt.....
- iii. His/Her integrity is certified.
- iv. His/Her CR Dossier in original is enclosed/photocopies of the APARs for the last 05 years duly attested are enclosed herewith.
- v. No major/minor penalties imposed on him/her, if any is enclosed (as the case may be).

Countersigned.

Employer/Cadre Controlling Authority with Seal)

No. 12/4/2022-FA(UN)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

North Block, New Delhi  
Dated 25<sup>th</sup> April, 2023

To,  
Secretaries,  
All Ministries/Department of the Government of India

Sub: Proposal of MEA for circulation of vacancy notification of United Nations Development Programme (UNDP) for nominations of candidates for the position of Assistant Secretary-General for Youth Affairs, as the Head of the United Nations Youth Office in New York- reg.

Sir/Madam,

Ministry of External Affairs vide their I.D. Note No. Q/PA-I/575/04/2023 dated 12/04/2023 (copy enclosed) has informed this Department that United Nations Development Programme (UNDP) has sought nominations of candidates for the position of Assistant Secretary-General for Youth Affairs, as the Head of the United Nations Youth Office in New York.

2. Vacancy notice of the United Nations Development Programme (UNDP) thereby inviting nominations for the post of Assistant Secretary-General for Youth Affairs, as the Head of the United Nations Youth Office in New York containing the details, scope, principal functions, skills and expertise for the post etc. is enclosed. All the Members states have been required by UN to submit the nominations through the following website: <https://www.un.org/sg/en/vacancies/index.shtml> by Monday 1<sup>st</sup> May, 2023 (midnight New York time). The nomination of candidates under the age of 35 years, and/or women candidates is highly encouraged by the UN.

3. This post may be circulated amongst officers of the level of Additional Secretary in the Government of India, so as to make suitable nominations for the post of Assistant Secretary-General for Youth Affairs, as the Head of the United Nations Youth Office in New York by following the due procedure duly laid down in United Nations Development Programme (UNDP) Vacancy notification dated 17/03/2023 enclosed herewith. As the role of DoP&T in the matter is restricted only upto circulation of vacancy, no further reference with regard to submission of application need to be sent by the applicants to this Department.

Yours faithfully,



(Nidhi Srivastava)  
Deputy Secretary to the Government of India  
Email-dirsm@nic.in

Copy for information to:

Dr. Vipra Pandey, Deputy Secretary (FSP & Cadre), I.D. Note No. Q/PA-I/575/04/2023 dated 12/04/2023, Ministry of External Affairs, Room No. 37, South Block, New Delhi

Sent  
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Ministry of External Affairs  
(Administration Division)

**Subject: Nomination of candidates for the position of Assistant Secretary-General for Youth Affairs, as the Head of the United Nations Youth Office in New York**

The United Nations Development Programme (UNDP) is calling for nomination of candidates for the position of Assistant Secretary-General for Youth Affairs, as the Head of the United Nations Youth Office in New York.

2. The United Nations Youth Office is being established after the adoption of resolution 76/306 & 77/263 on the establishment of the United Nations Youth Office by the General Assembly in September 2022 & December 2022 respectively. UN Youth Office will lead engagement and advocacy for the advancement of youth issues across United Nations, in the areas of Peace, Security, Sustainable Development & Human Rights. The desired experience/qualification for the position may be seen in the UN's Note Verbale. (Copy attached).

Not found  
on record  
with the  
proposal.

3. The nominating Government has been requested by the UN to certify that it is not aware of any allegations against its nominated candidate, and that they have not been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

4. The nomination of candidates under the age of 35 years, and/or women candidates is highly encouraged by the UN. Accordingly, preference may be given to the officers of Director rank and below.

5. Members states are required to submit the nominations through the following website: <https://www.un.org/sq/en/vacancies/index.shtml> by Monday 01 May, 2023 (midnight New York time).

6. DoPT is requested to disseminate the above mentioned vacancy circular for the position of Assistant Secretary-General for Youth Affairs, as the Head of the United Nations Youth Office in New York to all Ministries for the nomination.

SO/PA-VH  
Proposed.

1  
D. J. Sharma  
12/04/2023

*Vipra Pandey*  
(Vipra Pandey)  
Deputy Secretary (FSP & Cadre)  
Room No. 37, South Block, New Delhi  
Tel No. 011-23011650

Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

Kind Attn: Ms. Nidhi Srivastava  
Deputy Secretary (SM)  
Room No. 20, North Block, New Delhi.

MEA ID No. Q/PA-I/575/04/2023, Dated 12 April 2023

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# United Nations Nations Unies

HEADQUARTERS | SIROE NEW YORK, NY 0017  
TEL. + 212 963 1234 |  
seniorleadershipvacancies@un.org

REFERENCE: EOSG/SLA/2023/2

## Assistant Secretary-General for Youth Affairs

The Secretariat of the United Nations presents its compliments to all Permanent Missions of Member States and Permanent Observer Missions of non-Member States to the United Nations and is pleased to share details for the establishment of the new United Nations Youth Office to be led by an Assistant Secretary-General. In this regard, the Secretariat has the honour to request the nomination of candidates for the position of Assistant Secretary-General for Youth Affairs, as head of the United Nations Youth Office in New York.

The Assistant Secretary-General for Youth Affairs is a member of the Global Leadership Team of the Secretary-General and, as such, serves as a role model for the United Nations Values (Inclusion, Integrity, Humility and Humanity) and Behaviours Framework (Connect and Collaborate; Analyse and Plan; Deliver Results with Positive Impact; Learn and Develop; and Adapt and Innovate) and the desired behaviours of the United Nations System Leadership Framework.

The Secretariat welcomes nominations to supplement the Secretary-General's search and consultations and would especially welcome candidates preferably under the age of 35 years, in accordance with General Assembly resolution 76/306 on the Establishment of the United Nations Youth Office. The nomination of women candidates is highly encouraged.

### *Background*

The United Nations Youth Office is being established after the adoption of resolution 76/306 on the Establishment of the United Nations Youth Office by the General Assembly on September 8, 2022, followed by General Assembly resolution 77/263 adopted on 30 December 2022, which approved the establishment of the United Nations Youth Office and its associated budget.

The United Nations Youth Office will, inter alia, lead engagement and advocacy for the advancement of youth issues across the United Nations, in the areas of peace and security, sustainable development and human rights. It will promote meaningful, inclusive and effective engagement of youth and youth-led and youth-focused organizations in the work of the United Nations. It will encourage greater United Nations system-wide collaboration, coordination and accountability on the advancement of youth issues, including support to Member States.

The full scope of the mandate for the Office is available at the following link:  
<https://digitallibrary.un.org/record/3987020#record-files-collapse-header>

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Nominations must be submitted through the following website: <https://www.un.org/sg/en/vacancies/index.shtml> by Monday, 1 May 2023 (midnight New York time).

The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidate, and that they have not been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

All nominations will be treated with the strictest confidence, and short-listed candidates will be contacted directly to undergo an assessment process, reference and background checks, including human rights and conflicts of interest screening.

#### *Duties and Responsibilities*

The Assistant Secretary-General for Youth Affairs will represent the Secretary-General on all matters relating to the United Nations system-wide work on youth, subject to United Nations authorities and mandates, and will report to the Secretary-General. The Assistant Secretary-General will be responsible for implementing the mandate of the United Nations Youth Office, as specified in paragraph 3 of General Assembly resolution 76/306.

The Assistant Secretary-General for Youth Affairs will lead high-level political advocacy and outreach for the effective advancement of youth issues and youth engagement across the work of the United Nations and will have overall responsibility for the management of the United Nations Youth Office.

The overall responsibilities of the Assistant Secretary-General will include:

- leading collaboration, coordination, engagement and advocacy for the advancement of youth issues across the United Nations in the areas of peace and security, sustainable development, and human rights;
- conducting regular high-level engagement with Member States representatives, Principals of United Nations organs and United Nations system senior management;
- leading country visits and bilateral meetings with ministers responsible for youth, and participating in relevant international meetings;
- engaging with youth-focused envoys, representatives and offices of regional and international organizations on advancing youth issues and facilitating intergenerational and intercultural dialogue, collaboration and solidarity; and
- providing overall substantive and strategic guidance, including financial planning, organizing, guiding, coordinating and reporting on the activities of the United Nations Youth Office, and ensuring that the operations of the Office are conducted in compliance with United Nations regulations, rules and policies.

*Skills and Expertise*

The Secretary-General is seeking an inspiring individual with:

- demonstrated expertise and commitment to youth issues including youth development and youth participation and to working with young people, including those from diverse and the most marginalized backgrounds;
- excellent advocacy, communication and digital skills, including capacity to represent the views, interests and rights of young people at the global level;
- proven experience in the field of youth affairs in multilateral, national or local settings, working with a youth-led or youth-focused organization, government and/or civil society organizations;
- strong capacities in management and innovation, including management of multi-disciplinary and multi-cultural teams; resource mobilization and entrepreneurial thinking;
- international exposure, strong knowledge of the work of the United Nations and political acumen;
- demonstrated commitment to the values of the United Nations and impeccable personal and professional integrity;
- demonstrated understanding of the United Nations system, including, of current and emerging issues/challenges impacting youth globally and familiarity with relevant intergovernmental processes; and
- advanced university degree (Masters or equivalent) in international development, humanities or social sciences, is desirable. A first-level degree (Bachelor's degree or equivalent) in the specified field of studies with two additional years of relevant work experience may be accepted in lieu of the advanced university degree.

*Languages*

English and French are the working languages of the United Nations. For this position, fluency in English is required. A working knowledge of another United Nations official language will be an advantage.

*Human rights screening*

In accordance with the policy for the nomination of candidates, the Secretariat wishes to outline that it is the responsibility of the nominating Government to ensure that each candidate it nominates has not been convicted of or is not currently under investigation or being prosecuted for any criminal offence, including sexual exploitation and abuse, or any violation of international human rights law or international humanitarian law. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence but were not convicted, the nominating Government is requested to provide information regarding the investigation(s) or



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prosecutions concerned. The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have been involved, by act or omission, in the commission of any acts that amount to a criminal offence, including sexual exploitation and abuse, or violations of international human rights law or international humanitarian law.

Individuals who are either nominated by Member States or who seek to serve with the United Nations in any individual capacity will be required, if short-listed, to complete a self-attestation stating that they have not committed, been convicted of, nor prosecuted for, any criminal offence, including sexual exploitation and abuse, and have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law, including sexual exploitation and abuse.

#### *Conflicts of interest screening*

All United Nations staff members are expected to uphold the highest standards of efficiency, competence and integrity. Senior leaders in particular, have the responsibility to serve as role models in upholding the Organization's ethical standards.

A conflict of interest occurs when, by act or omission, a staff member's personal interests interfere with the performance of their official duties and responsibilities, or call into question their integrity, independence and impartiality. Risk for conflicts of interest may arise from a staff member's engagement in outside (non-UN) employment or occupation; outside activities, including political activities; receipt of gifts, honours, awards, favours or remuneration from external (non-UN) sources; or personal investment. In particular, no staff member shall accept any honour, decoration, favour, gift or remuneration from any Government (staff regulation 1.2 (j)).

Where a real or perceived conflict of interest does arise, senior leaders are obligated to disclose this to the Organization without delay. In order to avoid real or perceived family influence or preferential treatment and conflicts of interest that could stem from such situations, the United Nations Staff Rules provide that appointments "shall not be granted to anyone who is the father, mother, son, daughter, brother or sister of a staff member" (staff rule 4.7 (a)).

Short-listed individuals will also be required to complete a pre-appointment declaration of interests for senior positions to identify possible conflicts of interest that may arise and to proactively prevent and manage, as much as possible and in a timely manner, situations in which personal interests may conflict or appear to conflict with the interests of the United Nations, should the individual be appointed to this position.

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The Secretariat avails itself of this opportunity to renew to the Permanent Missions of Member States and Permanent Observer Missions of non-Member States to the United Nations the assurances of its highest consideration.

17 March 2023