

कार्यालय रक्षा लेखा महानियंत्रक

Office of the Controller General of Defence Accounts

उलान बटार रोड, पालम, दिल्ली छावनी - 110010
Ulan Batar Road, Palam, Delhi Cantt. 110010

Tel : 011-25674536

FAX : 011-25674781

No. AN/I/1320/1/XXXVI

Date: 12.07.2019

To,

✓ The IDAS officers,
(Through CGDA website)

Subject: Deputation:- IDAS officers.

Applications are invited from the willing IDAS officers fulfilling the eligibility criteria as brought out in the under mentioned communications, to apply for the posts mentioned against each alongwith their bio data, so as to reach this HQrs. office through proper channel latest by 16.07.2019:

Sl. No.	Name of Deptt & Advt. Ref.	Post & Scale of Pay
1.	New Delhi Municipal Council, New Delhi Vacancy circular No. F.A- 12034/15/2018/Secy-Estt dated 20.06.2019	Financial Adviser Level 14
2.	National Productivity Council circular No. Recrut./ED&A/2019 dated 06.06.2019	Deputy Director (Finance & Accounts) Level 11
3.	National Rural Infrastructure Development Agency, New Delhi letter No. A-12011/20/2012-F&A/1677 dated 27.06.2019	Assistant Director (F&A) Level 11

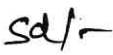
2. Applications received after cut off date i.e. 16.07.2019 will not be considered and will be recorded.


(Rajeev Ranjan Kumar)
Dy. CGDA (AN)

Copy to:-

EDP Section (Local):-

For uploading on the CGDA's website.


(Rajeev Ranjan Kumar)
Dy. CGDA (AN)

F.A-12034/15/2018/Secy-Estt
NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA: NEW DELHI
SECRETARY'S ESTT. BRANCH

Dated: 20/06/2019

VACANCY CIRCULAR

To,

1. The Assistant Comptroller & Auditor General (P), O/o the Comptroller & Auditor General of India, Pocket 9, Deen Dayal Upadhyay Marg, New Delhi-110124
2. The Under Secretary/E(O/II), Railway Board, Ministry of Railway, Rail Bhawan, Rafi Marg, New Delhi
3. The Controller General of Defence (Accounts), Ulan Batar Road, Palam, Delhi Cantt.-110010

Subject: Filling up of one post of Financial Advisor in PB-4 (pre-revised pay scale) Rs.37400-67000 with Grade Pay of Rs.10000/-, (Level-14 in Seventh CPC) in New Delhi Municipal Council on deputation basis

Sir,

It is proposed to fill up one post of Financial Advisor, in PB-4 (pre-revised pay scale) Rs.37400-67000 with Grade Pay of Rs.10000/-,(Level-14 in Seventh CPC) in New Delhi Municipal Council on deputation basis for a period of 03 years. The period of deputation can be extended/curtailed as per requirement. The eligibility conditions for the post of Financial Advisor to be filled on deputation in NDMC, as per RRs are as under:-

- (i) The post is to be filled on transfer on deputation basis from officers belonging to IA&AS having a minimum of 18 years service as Class-I Officer and holding post of not below the rank of Senior Deputy Accountant General preferably of Accountant General-II level or
- (ii) Officers of same length of service holding equivalent post in
 - (a) Indian Railway Accounts Service or
 - (b) Indian Defence Accounts Service.

2. The applications of the eligible and willing officers, who would be spared in the event of their selection, may be forwarded in the enclosed Proforma (Annexure-I) (Bio Data) in duplicate to the undersigned at Room No. 5001, 5th Floor, Palika Kendra, Sansad Marg, New Delhi-110001 latest by **05.08.2019**. The application should be duly signed by the applicant and certified by the Head of Department/Employer. The candidates applying for the post shall not be allowed to withdraw their candidature subsequently. The Departments/Organizations should forward the application along with following documents:-

- (i) That no vigilance case is either pending or contemplated against the officers, so recommended;
- (ii) Cadre clearance;
- (iii) Copies of ACRs/APARs for the last 5 years duly attested by Group 'A' Gazetted Officer.



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27/6/19

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3. The circular along with the Proforma (Annexure-1) may also be downloaded from the NDMC website: www.ndmc.gov.in.
4. Applications received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed Proforma are liable to be rejected.
5. While forwarding the applications, it may be verified and certified that particulars furnished by the Officer are correct. Incomplete applications or application without the documents mentioned in Para 2 above, will not be considered.
6. The aforesaid Departments (addressees) are requested to circulate the vacancy in their attached/sub-ordinate offices etc.

Yours sincerely,



(R. P. Sati)
Director (Personnel)

- Copy to:
1. Joint Director (IT) is requested to upload the above Vacancy Circular on the website of NDMC
 2. PS to Chairman – for information
 3. PS to Secretary – for information

The aforesaid Departments (addressees) are requested to circulate the vacancy in their attached/sub-ordinate offices etc.

- Copy to:
1. Joint Director (IT) is requested to upload the above Vacancy Circular on the website of NDMC
 2. PS to Chairman – for information
 3. PS to Secretary – for information

BIO-DATA CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualification as mentioned in the RRs by the Administrative Ministry/ Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/main Subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Department are to provide their specific comments/views confirming the relevant Essential Qualification/work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

17. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	* Pay Band and grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience requested for the post applied for

* Important: Pay band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have drawn by the Candidate may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent	
9. In case the present employment is held on deputation/contract basis, please state-	

a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
<p>9.1 Note: In case of Officer already on deputation, the application of such officers should be forwarded by the parent cadre/Department along with Cade Clearance, Vigilance Clearance and Integrity Certificate.</p> <p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
<p>11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>1. a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others</p>			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14. Total emoluments per month now drawn			
Basic Pay in the PB	Grade Pay	Total Emoluments	
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments	
<p>16.A Additional information, if any relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>			

19. In case the applicant belongs to an organization not following Central Government Pay-scales, the latest salary slip issued by the organization showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment

<p>16.B Achievements: The candidates are requested to indicate information with regard to;</p> <ul style="list-style-type: none"> (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition (vi) any other information. <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	
<p>17. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption" Candidates of non-Government Organization are eligible only for Short Term Contract)</p>	
<p># (The option of STC /Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or " Re-employment").</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Signature of the candidate _____

Address _____

Date _____

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Certification by the Employer / Cadre Controlling Authority

The information / details provide in the above application by the applicant are true and correct as per the facts available on records. He/ She possess educational qualification and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major /minor penalty has been imposed on him/her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

Certification by: _____

(Employer / Cadre Controlling Authority with Seal)

The information / details provide in the above application by the applicant are true and correct as per the facts available on records. He/ She possess educational qualification and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major /minor penalty has been imposed on him/her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

BIO-DATA/PROFORMA

- 1. Name in Block letter :
- 2. Date of Birth (in Christian era) :
- 3. Date of appointment in Govt. service:
- 4. Cadre/Service:
- 5. Contact details (phone/mobile):
- 6. Email ID:
- 7. Complete Experience/Posting:

Post held office/instit./ orgn.	Post held	From	To	Scale of pay with grade pay	Nature of duty

* In chronological order. Enclose a separate sheet, duly authenticated with your signature, if the space below is insufficient.

- 8. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

Cadre/Service

Contact details (p. or mobile): []
Signature of the candidate with date

Email ID

It is certified that the above information is true as per records available.

Complete Experience/Posting

(Signature of the forwarding officer with office seal)

Post held office/instit./ orgn.	Post held	From	To

* In chronological order. Enclose a separate sheet, duly authenticated with your signature, if the space below is insufficient.

- 8. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

It is certified that the above information is true as per records available.

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MOST IMMEDIATE

NATIONAL PRODUCTIVITY COUNCIL

**(An Autonomous Body under Ministry of Commerce & Industry,
Government of India)
UTPADA KTA BHAWAN, 5-6, INSTITUTIONAL AREA, LODHI ROAD,
NEW DELHI - 110 003.**

No. Recrut./ED&A/2019

Date: 6 June, 2019

CIRCULAR

Subject: Appointment to the Post of Deputy Director (Finance) in National Productivity Council on deputation basis.

It is proposed to fill up one post of Deputy Director (Finance) in the pay scale of Rs. 15600-39100+ GP 6600 in the Level – 11 as per 7th CPC in the National Productivity Council, an Autonomous Organization under Ministry of Commerce & industry on deputation basis from amongst the suitable and willing officers under the Departments of Central Government/State Governments/Public Sector Undertakings/Semi Governments/Statutory/Autonomous Organizations.

2. Eligibility: Criteria for the Post of Deputy Director (Finance) to be filled-up on deputation basis:

- (i) The post is to be filled up on deputation basis from the eligible and willing applicant officers;
- (ii) Should be a graduate in Commerce discipline;
- (iii) Officers working in Finance & Accounts Services of Central Government Departments in the Pay Scale of Rs. 15600-39100+ GP 5400 in the Level – 10 as per 7th CPC having working experience of at least 5 years in the said Pay-scale;
Or
Officers working in the analogous Pay-scale of Rs. 15600-39100 + GP 6600 in the level – 11 as per 7th CPC
- (iv) He or she should have handled the various Finance & Accounts functions and possesses the working knowledge of GFR, Audit, GST & other related taxes.
- (v) Knowledge of Computer and its working;
- (vi) Age not exceeding 56 years as on closing date of receipt of application;

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Desirable

(i) MBA (Finance)

3. The Officer selected will be posted at NPC, HQ, New Delhi. Appointment on deputation of the official will be on foreign service terms and conditions and initially for a period of 3 years.
4. The pay and other terms and conditions of deputation of the officer selected, will be regulated in accordance with the provisions contained in DOPT O.M. No. 6/08/2009-Estt (Pay-II) dated 17.6.2010, and as amended from time to time.

The officer selected will not be eligible for General Pool Accommodation allotted by the Government. Officer selected for appointment to the post will be exempted from the condition of permanent absorption.

5. Complete Bio-data of only suitable and willing officers, who fulfil the requisite qualifications and experience for the post, may be forwarded in the enclosed format through proper channel with their up to date Annual Performance Appraisal Report Dossiers (last 5 years) and vigilance Clearance to the eligible Officers, who are willing and can be spared immediately in the event of selection may send their applications through proper channel so as to reach this Organization within 45 days from the date of publication of this Circular, at the following address:

Director General
National Productivity Council
Utpadakta Bhavan, 5-6 Institutional Area
Lodi Road, New Delhi-110 003.

The candidates may also send advance copy by email ID: us.prasad@npcindia.gov.in

6. The candidates, once selected for the post, will not be allowed to withdraw their candidature subsequently. It may please be noted that the incomplete applications will not be entertained.

Yours faithfully,


(Umashankar Prasad)

Director Gr.I & Group Head
(ED&Admn.)

Tel: 011-24607320

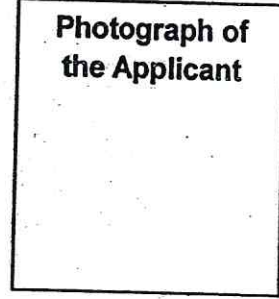
Email: us.prasad@npcindia.gov.in

Encl: as above

ESA

ANNEXURE - I

APPLICATION FOR DEPUTATION ON FOREIGN SERVICE BASIS FOR THE POST OF DEPUTY DIRECTOR (FINANCE & ACCOUNTS) IN THE NATIONAL PRODUCTIVITY COUNCIL (AN AUTONOMOUS BODY UNDER MINISTRY OF COMMERCE & INDUSTRY, GOVERNMENT OF INDIA), HQUARTERS, NEW DELHI



Signature of Applicant

1. (i) Name (In Block letters) :

(ii) Address (in Block letters) :

Office:

Residential:

(iii) Telephone Number (with STD Code) :

Office:

Mobile:

Residential:

(iv) Email Id :

(Please give valid e-mail id as the e-mail id is likely to be used for the communication purpose).

3. Date of Birth (In Christian era):

4. Date of Appointment in Govt. Service:

5. Date of superannuation under the Central/State Government Rules:

6. Educational Qualifications:

i) Other special qualifications, if any:

7. i) Whether Educational Qualifications required for the post are satisfied:

Yes/No

If yes, please provide following information:

Whether Educational and other qualifications required for the post are satisfied? (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	Qualifications/Experience required Essential (1) (2) (3) Desirable (1) (2) (3)	Qualifications/Experience possessed by the Officer

ii) Details of Training undergone, if any:

8. Name of the Employer:

9. Office address:

10. (i) Present post held:

(ii) Pay Band and Grade Pay of the post held:

(iii) Pay drawn as on 01.07.2019:

(iv) The date from which the present post is held:

(v) Details of benefits received under the MACP Scheme:

11. Details of experience in the relevant field:

12. Details of employment in chronological order. Please enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Name of the post	Name of Employer	From: to:	Grade and scale of pay (Rs.)	Nature of appointment i.e. whether ad-hoc or regular	Nature of duties performed in brief

12. Whether belongs to SC / ST : Yes/No
 ii) If yes, give details:
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate, sheet if the space is insufficient.

Signature of the candidate

1. Certified that the particulars furnished by the officer have been verified w.r.t service records and found to be correct.
2. It is certified that no disciplinary proceedings are either pending and/or contemplated against the officer.
3. Integrity of the officer is certified.
4. It is also certified that no major/minor penalty has been imposed on the officer during the last ten years.
5. It is also certified that the cadre clearance in respect of the officer, whose particulars are being forwarded, have been obtained.

Signature of Head of
Office/Department
With rubber stamp

Date:

Name (Block Letters):

Place:

Designation:

Tel No.:

Address:



राष्ट्रीय ग्रामीण अवसंरचना विकास एजेंसी
(ग्रामीण विकास मंत्रालय, भारत सरकार)

National Rural Infrastructure Development Agency
(Ministry of Rural Development, Govt. of India)

5th Floor, 15-NBCC Tower, Bhikaji Cama Place, New Delhi-110066

No. A-12011/2/2012-F&A / 1677

Dated : 27.06.2019

To

The Jt. Controller General of Defence Accounts (Admn.)
O/o the Controller General of Defence Accounts,
Ulan Batar Road,
Palam, Delhi Cant.
New Delhi 110010

Sir,

National Rural Infrastructure Development Agency (NRIDA) is an Autonomous Agency under the administrative control of Ministry of Rural Development for providing Technical and Management Support for implementation of Pradhan Mantri Gram Sadak Yojana.

2. This office intends to fill up three vacant posts of Assistant Director (F&A) on deputation basis initially for a two year term. The details of the eligibility and terms and conditions of the post are enclosed for ready reference.

3. I would request you to please forward the names of suitable and willing officers from your Organization for consideration for the above mentioned post. The last date of submission of applications through proper channel is up to 16.07.2019.

Encl: as above.

Yours Sincerely,

(Deepak Ashish Kaul)
Director(F&A)

सा सेवा सप महानियंत्रक (प्रशा-1) / Dy. CGDA (AN-I)
फाइल नं. / File No. 478
दि. / Date 02/7/19

By CG (AN)
S. Rao
10/7/19
Sr. AO (AN)
18
2/7/19

सा सेवा सप महानियंत्रक (प्रशा-1) / Dy. CGDA (AN-I)
फाइल नं. / File No. 2422 (AN-I)
दि. / Date 03/7/19

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**National Rural Infrastructure Development Agency
Ministry of Rural Development**

Terms and conditions for appointment of Assistant Director (F&A) on deputation basis in NRIDA

Asstt. Director/Finance Officer(F&A)	
Eligibility	Candidates should hold regular a) analogous post in Pay Matrix 11 of 7th CPC (pre-revised Pay Band-3 with Rs 6,600 Grade Pay) Or b) post of Assistant Director or equivalent of Central Governments in Pay Band-3 with Grade Pay Rs. 5400. Or c) Grade Pay Rs. 4800 with minimum 4/7 years regular service in the grade.
Educational/Professional Qualification	Must be a Graduate in any discipline from a recognized University.
Experience	The candidate should have a minimum of 3 years experience adequate work experience in the areas of Government/Commercial/Public Works Accounting, statutory & Internal auditing, establishment matters, budgeting and expenditure management contract management, financial management of externally aided projects, procurement of goods & services etc.
Age	The Officer to be considered should be preferably around 30-45 years but in any case not above 56 years of age.
Remuneration (for deputationist)	Pay Matrix 11 as per 7 th CPC + Personal Pay+ all other allowances as per GOI rules

(Note: Financial up-gradation in the Grade Pay under ACP/MACP is not to be reckoned for eligibility)

The eligible officer fulfilling above requirement may submit their applications through proper channel only to the Director(F&A), National Rural Infrastructure Development Agency, 5th Floor, 15-NBCC Tower, Bhikaji Cama Place, New Delhi. The last date of receiving application in NRIDA is 16.07.2019. Application should accompanied with (i) cadre clearance, (ii) vigilance clearance certificate and certified copies of annual confidential reports of the last 5 years.