



कार्यालय रक्षा लेखा महानियंत्रक
OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
प्रशिक्षण एवं विकास केन्द्र (सेन्ट्राल)
CENTRE FOR TRAINING AND DEVELOPMENT (CENTRAD)
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No. TD/3297/T&D Policy/2019

Date: 13th July, 2020

To,

All PCDAs/PCsA (Fys)/PIFAs,
CsDA/CsFA (Fys)/IFAs/RTCs,
OTI/DPTI/NADFM

(Through CGDA website only)

Subject: Training & Development Policy 2019: Amendments thereto.

The following amendments have been approved by the competent authority in the Department's Training & Development Policy 2019:-

1. Amendment No 3

Chapter 10: Para 10.2: Authorisation & Tenure

The authorisation and tenure of the faculty of training institutes has been decided. An amendment to this effect is enclosed as Amendment No. 3. The amendment may be inserted as Para 10.2 (i) & 10.2 (ii) under Para 10.2.

2. Amendment No 4

Chapter-3 (Jurisdiction of training institutes)

The existing jurisdiction of training institutes (Chapter-3 of the Training and Development Policy 2019) may be replaced with the enclosed Amendment No 4.

3. Amendment No 5

Chapter-3 Para 3.1:- Area of specialization of the training institutes:

The training institutes have been assigned their areas of specialization. Accordingly a new Para as 3.1 as under may be inserted below Para3:

Sl No	Name of Institute	Area of specialization
1	OTI Gurugram	IFA, Local Audit, Boarder Roads
2	DPTI Allahabad	Pension & Project CPP
3	RTC Meerut	Regional CDA's work & Air Force
4	RTC Lucknow	Working in PAO's, Defence works
5	RTC Bengaluru	R&D
6	RTC Kolkata	Ordnance Factory
7	RTC Pune	Navy, Coast Guard & CSD

4. Two earlier amendments which were made in Training & Development Policy 2019 vide Appendix – 'A' and 'B' to CENTRAD's letter No TD/3150/RTCs Misc/2019-20 dated 05th September 2019 (copy enclosed) may be treated as Amendment No 1 & 2 respectively.

5. All offices/training institutes are advised to download the above amendments and update the contents of the Training & Development Policy 2019 accordingly.

6. Please acknowledge receipt to CENTRAD through e-mail at the email ID trgdiv-brar.cgda@nic.in



(Vinod Kumar)
ACGDA (HRD)

Copy to:

The officer In-Charge (IT&S Division)
O/o the CGDA
Ulan Batar Road
Delhi Cantt

: For uploading the above on the CGDA website.



(Vinod Kumar)
ACGDA (HRD)

No. TD/3297/T&D Policy/2019

Amendment No 3 to Training & Development Policy 2019

CHAPTER – 10
(Para-10.2)

Add Para10.2 (i)

AUTHORISATION:-

Institution	IDAS Officer	Faculty	Supporting staff
1	2	3	4
RTCs (RTCs/OTI/DPTI)	DCDA/ACDA-01	SAOs/AOs - 2 AAOs - 4	Sr. Adr/Adrs - 4 Steno - 1 PS - 1 Librarian - 1 MTS - 4
NADFM Pune	IDAS Officer as Faculty: Director - 01 Jt./Dy. Director - 02	IDAS - as per column 2 SAOs/AOs- Nil AAOs - Nil	--do--

Para10.2 (ii)

TENURE:-

The faculty shall be positioned initially for one year and on the basis of their performance, the extension might be granted not exceeding three years at one point of time. In case the faculty so selected does not reflect the right type of aptitude or performance, he/she may be eased off this responsibility even earlier.

Amendment No 4 to Training & Development Policy 2019

CHAPTER – 3

Para3: The jurisdiction of training institutes is as under:

TRAINING INSTITUTES	JURISDICTION
NADFM PUNE	All IDAS Officers, Probationers from the time of induction into the service. In addition, training of the probationers of other civil services, organized services etc.
OTI GURUGRAM	<p>(i) Specialized and exclusive training for SAOs/AOs in the subjects related to Local Audit, Works, IFA system and taxes. In addition, will also cater training needs of the staff & officers of CGDA office, CDA (N&CG), CDA (IDS), PCDA New Delhi, PCDA (AF) New Delhi, PCDA (BR) New Delhi, PCDA (R&D) New Delhi, All PIFA & IFAs offices and their sub-offices located at Delhi.</p> <p>(ii) For training on general topics only (other than related to IFA subjects) for staff and officers from PIFA (Q&M) New Delhi, PIFA Army/O New Delhi, PIFA (Air HQ) New Delhi, PIFA (Naval HQ) New Delhi, PIFA (IDS) New Delhi, PIFA Coast Guard HQ New Delhi, IFA (BR) Delhi Cantt., IFA DGAFMS New Delhi, IFA (Army-Capital) New Delhi, IFA MAP New Delhi, IFA Sea Bird New Delhi, IFA (Project 75) New Delhi, IFA Project Varsha New Delhi, IFA (Cap-Navy) New Delhi, IFA (Cap-AF) New Delhi, IFA (R&D) New Delhi, IFA HQ WAC, Delhi Cantt., IFA HQ Delhi Area (SAG Level) Delhi Cantt., IFA 7 BRD/27 ED Delhi may also be included.</p>
DPTI ALLAHABAD	In-house training of DAD personnel on Pension related matters. Training of personnel from external agencies and establishments associated with various aspects of pension (initiation, sanction, disbursement, accounting and audit).
RTC MEERUT	<p>(i) PCDA (AF) Dehradun, PCDA (NC) Jammu, PCDA (WC) Chandigarh, CDA (A) Meerut, CDA (PD) Meerut, CDA (Funds) Meerut and all their sub-offices.</p> <p>(ii) For training on general topics only (other than related to IFA subjects) for staff and officers from IFA (NC) Udhampur, IFA (WC) Haryana, IFA ARTRAC Shimla, IFA HQ 1 Corps Mathura Cantt., IFA HQ 2 Corps Ambala Cantt., IFA HQ 9 Corps Yol Cantt., IFA HQ 10 Corps Bathinda, IFA HQ 11 Corps Jalandhar Cantt., IFA HQ 14 Corps Leh, IFA HQ 15 Corps Srinagar, IFA HQ 16 Corps Nagrota, IFA COD Agra Cantt., IFA IMA Dehradun, IFA 3 BRD Chandigarh, IFA CDA (Army) Meerut Cantt., IFA PAO ORs Lansdowne, IFA PAO Ranikhet, IFA AO 38 BRTF Manali, IFA AAO (P) Pathankot, IFA AO 21 BRTF Joshimath, IFA AO 765 BRTF Dharchula may also be included.</p>
RTC LUCKNOW	<p>(i) PCDA (CC) Lucknow, CDA Jabalpur, CFA (Fys) Jabalpur, CFA (Fys) Kanpur, PCDA (P) Allahabad, PCDA (SWC) Jaipur & CFA (Fys) Dehradun.</p> <p>(ii) For training on general topics only (other than related to IFA subjects) for staff and officers from IFA (CC) Lucknow, IFA</p>

	(SWC)Jaipur, IFA HQ SWAC Gandhinagar, IFA HQ CAC Allahabad, IFA HQ 12 Corps Jodhpur, IFA HQ 21 Corps Bhopal, IFA Jabalpur, IFA COD Cheokki Allahabad, IFA COD Kanpur, IFA Mhow, IFA 17 Wing AF Gorakhpur, IFA AF 27 Wing Bhuj, IFA AF 33 Wg Jamnagar, IFA 40 Wing AF Gwalior, IFA AF Kanpur, IFA COMCG (NW) Gandhinagar, IFA Coast Guard, Gujarat, IFA PAO ORs JRC Bareilly, IFA PAO ORs DRC Cantt. Faizabad, IFA PAO ORs RRC Fatehgarh Cantt., IFA PAO ORs 39 GTC Varanasi, PAO ORs BEG&C Roorkee, IFA AO (P) Chetak Bikaner, IFA (Fys) Kanpur, IFA (Fys) Jabalpur, IFA (Fys) Khamaria, IFA OCF Shahjahanpur may also be included.
RTC BENGALURU	(i) PCDA Bengaluru, CDA Chennai, CDA (R&D) Bengaluru, CDA (R&D) Hyderabad, CDA Secunderabad, CFA (Fys) Avadi, CFA (Fys) Medak, AAO(N) Kochi, Vishakhapatnam & Chennai and all ITs & DC. (ii) For training on general topics only (other than related to IFA subjects) for staff and officers from IFA HQ TC Bangalore, IFA SAC Trivendrum, IFA (ENC) Vizag, IFA (SNC) Kochi, IFA (ANC) Port Blair, IFA 5 BRD AF Tamil Nadu, IFA 8 BRD/23 ED Chennai, IFA 26 ED Bangalore, IFA 43/44 ED Secunderabad, FA to MS Vizag, FA to ASD Vizag, IFA to FO(K) Karwar, IFA INA Ezhimala, IFA Army & DSSC Wellington, IFA COMCG (E) Chennai, IFA COMCG (A&N) Port Blair, IFA HQ COMDIS-3 New Mangalore, IFA PCDA Bangalore, IFA CDA Secunderabad, IFA CDA Chennai, IFA PAO ORs Belgaum, IFA PAO ORs DSC Kannur, IFA AO (R&D) DFRL Mysore, IFA (R&D) Aero Bangalore, IFA (R&D) ECS Bangalore, IFA (R&D)GD MSS Hyderabad, IFA (Fys) Medak may also be included.
RTC KOLKATA	(i) CFA (Fys) Ishapore, PCA (Fys) Kolkata, CDA Guwahati, CDA (Patna), CIA (Fys) Kolkata, AO(N) Kolkata, All offices at A&N islands. In addition, specific courses on factory module for all CFA (Fys) and out reach programmes at Kanpur, Jabalpur, Avadi & Medak. (ii) For training on general topics only (other than related to IFA subjects) for staff and officers from IFA (EC) Kolkata, IFA HQ EAC Shillong, IFA HQ 3 Corps Dimapur, IFA HQ 4 Corps Tezpur, IFA HQ 17 Corps Panagarh, IFA HQ 33 Corps Siliguri, Dy. IFA Diptoli Cantt. Ranchi, IFA OTA Gaya, IFA 10 Wg Jorhat, IFA 14 Wing Dibrugarh, IFA CDA Guwahati, IFA CDA Patna, IFA AO (P) Udayak Dumduma, IFA (Fys) Bolangir may also be included.
RTC PUNE	(i) CDA (CSD) Mumbai, PCDA (N) Mumbai, PCDA (O) Pune, PCDA (SC) Pune, CFA (Fys) Kirkee, CFA (Fys) Ambajhari, PAO (GREF) Deeghi, Pune, JCDA (R&D) Pashan. (ii) For training on general topics only (other than related to IFA subjects) for staff and officers from IFA (SC) Pune, IFA MC Nagpur, IFA (WNC) Mumbai, IFA COD Kandivili, IFA CAFVD Pune, IFA COD Dehu Road, IFA HQ MG&G Area Mumbai, IFA 9 BRD/46 ED Pune, IFA 11 BRD/25 ED Nasik, FA to MS Mumbai, FA to ASD Mumbai, IFA to FOGA/FONA Goa, IFA INHS Asvini Mumbai, IFA COMCG (W) Mumbai, IFA PAO ORs Arty Nashik, IFA PAO ORs Ahmednagar, IFA PAO ORs Gopalpur, IFA (R&D) DG (ACE) Pune, IFA (Fys) Nagpur, IFA (Fys) Chanda may also be included.

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No. TD/3150/RTCs Misc/2019-20

Date: 5th Sept, 2019

To,

All PCDAs/PCsA (Fys)/PIFAs,
CsDA/CsFA (Fys)/IFAs/RTCs,
OTI/DPTI/NADFM

Subject: Amendment to Training & Development Policy 2019: Circulation

Two amendments related to Chapter 2 & 3 one each enclosed as Appx-'A' & 'B' in the Training & Development Policy 2019 has been published and uploaded on CGDA website.

Please download the amendment and update the concerned Para in the Training & Development Policy 2019.

(Vinod Kumar)
ACGDA (HRD)

Copy to:

The In-Charge (IT&S Division)
(EDP Cell)
O/o the CGDA
Ulan Batar Road
Delhi Cantt

: For uploading the above content on website.

(Vinod Kumar)
ACGDA (HRD)

Appx- 'B' to letter No No. TD/3150/RTCs Misc/2019-20 Date: 5th Sept, 2019

Amendment to Training & Development Policy 2019

CHAPTER - 3

T & D Policy 2019 in respect of RTC Kolkata

FOR	READ
CFA (Fys) Ishapore, PCA (Fys) Kolkata, CDA Guwahati, CDA (Patna), CIA (Fys) Kolkata, AO(N) Kolkata, All offices at A&N islands. In addition, specific courses on factory module for all CFA (Fys) and out reach programmes at Kanpur, Jabalpur, Avadi & Medak.	CFA (Fys) Ishapore, PCA (Fys) Kolkata, CDA Guwahati, CDA(BR) Guwahati, JCDA (R&D) Balasore , CDA (Patna), CIA (Fys) Kolkata, AO(N) Kolkata, All offices at A&N islands. In addition, specific courses on factory module for all CFA (Fys) and out reach programmes at Kanpur, Jabalpur, Avadi & Medak.

Appx- 'A' to letter No No. TD/3150/RTCs Misc/2019-20 Date: 5th Sept, 2019

Amendment to Training & Development Policy 2019

CHAPTER - 2

T & D Policy 2019 in respect of OTI Gurugram (**Para-2.3**)

FOR	READ
Specialized and exclusive training for SAOs/AOs in the subjects related to Local Audit, Works, IFA systems and taxes. In addition, will also cater training needs of the staff & officers of CGDA office, CDA (N&CG), CDA (IDS), PCDA New Delhi, PCDA (BR) New Delhi, PCDA (R&D) New Delhi, All PIFA & IFAs offices and their sub-offices located at Delhi.	Specialized and exclusive training for SAOs/AOs/AAOs in the subjects related to Local Audit, Works, IFA systems and taxes. In addition, will also cater training needs of the staff & officers of CGDA office, CDA (N&CG), CDA (IDS), PCDA New Delhi, PCDA (BR) New Delhi, PCDA (R&D) New Delhi, All PIFA & IFAs offices and their sub-offices located at Delhi.