

CIRCULAR

Controller General of Defence Accounts
Ulan Batar Road, Palam, Delhi Cantt-110010

No. AN/VIII/8201/2/RR/Hindi Officer

Dated: 26.11.2015.

To,

All Concerned


Subject:- Amendment to the Recruitment Rules for the post of Hindi Officer now Assistant Director (Official Language) in Defence Accounts Department.

Amendment is being proposed to the Recruitment Rules for the post of Assistant Director(Official Language) as per the guidelines of DOPT OM no. AB-14017/46/2011-Estt(RR) dated 19.09.2013 and Ministry of Defence (Fin) letter no. 1(1)/सम/2013 दिनांक 06.06.2014.

2. DOPT have directed vide their OM NO. AB-14017/61/2008-Estt(RR) dated 13.10.2015, before referring any proposal for framing/ amendment in the Recruitment Rules of any post in Ministries / Department and their subordinate and attached office, the proposed amendment/revision in the Recruitment Rules would be put up on their website for 30 days for inviting comments from the all stakeholders.

3. In view of the above, comments, if any on the enclosed “ **DRAFT PROPOSAL OF AMENDMENT/REVISION OF RECRUITMENT RULES FOR THE POST OF ASSISTANT DIRECTOR(OFFICIAL LANGUAGE)**” may be sent by fax/email to the undersigned.

This issues with the approval of Jt. CGDA(AN).


(R) Renganathan
Sr. Accounts Officer(AN)
Fax – 011-25674806
Email: ragavender_r.cgda@nic.in

सं० 1(1)/सम/2013

भारत सरकार

रक्षा मंत्रालय

(वित्त प्रभाग, समन्वय अनुभाग)

साउथ ब्लॉक, नई दिल्ली

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दिनांक 6 जून, 2014

सेवा में,

रक्षा लेखा महानियंत्रक
दिल्ली छावनी

विषय: रक्षा लेखा विभाग में हिन्दी संवर्ग के पदनामों में परिवर्तन

अधोहस्ताक्षरी को रक्षा लेखा महानियंत्रक, दिल्ली छावनी की दिनांक 11.02.2013 की अ०टि०सं० 0746/हि०क०/कैडर/जि० 12 के संदर्भ में रक्षा लेखा विभाग में हिन्दी संवर्ग के पदनाम निम्नलिखित रूप में बदलने हेतु राष्ट्रपति की स्वीकृति प्रदान करने का निदेश हुआ है।

क्रम सं०	रक्षा लेखा विभाग में हिन्दी संवर्ग के वर्तमान पदनाम	संशोधित पदनाम
1.	कनिष्ठ हिन्दी अनुवादक	कनिष्ठ अनुवादक
2.	वरिष्ठ हिन्दी अनुवादक	वरिष्ठ अनुवादक
3.	हिन्दी अधिकारी	सहायक निदेशक(राजभाषा)

2. पदनामों को बदलने के अलावा बाकी सभी मामलों में स्थिति यथावत रहेगी।
3. यह संयुक्त सचिव व अपर वित्तीय सलाहकार(डी आर) एवं आई एफ ए (डी ए डी) की दिनांक 10.02.2014 की डायरी सं० 261/Add.FA(DR) के अंतर्गत दी गई सहमति में जारी किया जाता है।

भवदीय,

कैवलीप सिंह
(कैवलीप सिंह)

निदेशक

प्रतिलिपि सेवा में,

1. रक्षा लेखा प्रधान नियंत्रक(पेंशन), इलाहाबाद
2. सभी रक्षा लेखा प्रधान नियंत्रक/रक्षा लेखा नियंत्रक
3. प्रधान लेखा नियंत्रक(फै.), कोलकाता
4. स०नि०(रा०भा०) र.मं.(वित्त), हिन्दी अनुभाग, सेना भवन, नई दिल्ली

Government of India
Ministry of Defence
(Finance Division)

New Delhi.

Dated 2015.

NOTIFICATION

S.R.O. _____ In exercise of the powers conferred by the proviso to Article 309 of the Constitution and in supersession of the Defence Accounts Department (Hindi Officer) Recruitment Rules, 1987 except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Assistant Director (OL) in the Defence Accounts Department namely: -

1. Short title and commencement: -

- (1) These rules may be called the Defence Accounts Department [Assistant Director (OL)] Recruitment Rules, 2015.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and scale of pay: -

The number of the said posts, its classification and the scale of pay attached thereto shall be as specified in column (2) to (4) of the Schedule annexed to these rules.

3. Controlling authority: -

The post shall be administratively controlled by the Controller General of Defence Accounts under the Ministry of Defence (Finance).

4. Method of Recruitment, age limit, qualification etc.: -

The method of recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in column 5 to 12 of the said Schedule.

5. Liability for transfer: -

The Assistant Director (OL) shall be liable to transfer anywhere in India.

6. Disqualifications: - No person,

- (a) Who has entered into or contracted a marriage with a person having a spouse living;
- or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

7. Power to relax: - Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

8. Saving: - Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Schedules Castes, the Scheduled Tribes, Ex-serviceman and any other special categories of persons in accordance with orders issued by the Government from time to time in this regard.

SCHEDULE

Name of Post	Number of Posts	Classification	Pay Band and grade pay or pay scale	Whether Selection post or Non-Selection post.	Age limit for direct recruits.
1	2	3	4	5	6
Assistant Director (OL)	37* (2015) Subject to variation consequent on workload.	General Central Services (Group-'B') Gazetted Non-Ministerial	Pay Band-3 Rs. 15600-39100 plus Grade Pay Rs.5400/-	Selection	Not exceeding 35 years (Relaxable for government servants upto 5 years in accordance with the instructions or orders issued by the central government). Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India(and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir state, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Island or Lakshadweep.

Educational and other qualifications required for direct recruits.	Whether age and educational Qualifications prescribed for direct recruits will apply in case of promotees.	Period of probation if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	In case of recruitment by promotion/deputation/absorption grade from which promotion/deputation/absorption to be made
7	8	9	10	11
<p>Essential:</p> <p>(I) (A) Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; or</p> <p>(B) Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; or</p> <p>(C) Master's degree of recognized university in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; or</p> <p>(D) Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of an examination at the degree level; or</p> <p>(E) Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level</p> <p>(ii) Three years' experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central/State Governments/Autonomous Body/Statutory Organizations/PSUs/Universities or recognized research or education institutions.</p> <p>OR</p> <p>Three years' experience of teaching in Hindi and English or research in Hindi or</p>	<p>No.</p>	<p>Two years for direct recruits.</p> <p>Note: No probation for Group 'B' promotees.</p>	<p>By promotion failing which by deputation, failing both by direct recruitment.</p>	<p>Promotion:</p> <p>Senior Translators in PB-2, Rs 9300-34800/- with Grade Pay of Rs.4600/- with 3 years regular service in the grade and have successfully completed the training of two weeks.</p> <p>Note:1 Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half on such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their junior who have already completed such qualifying or eligibility service.</p> <p>Note:2 For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendation of the Pay Commission.</p>

<p>English under Central/State Governments/Autonomous Body/Statutory Organizations/PSUs/Universities or recognized research or educational institutions.</p> <p>Note 1: Qualifications are relaxable at the discretion of the U.P.S.C in the case of candidates otherwise well qualified.</p> <p>Note 2 : The qualifications regarding experience is relaxable at the discretion of the U.P.S.C in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of, U.P.S.C is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p> <p>Desirable:</p> <p>Studied on of the languages other than Hindi included in the 8th Schedule of the Constitution at 10th level from a recognized Board.</p>				<p>Deputation: Officers from the Central/State/UTs Government</p> <p>(A) (i) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with three years service in the grade rendered after appointment thereto on a regular basis in posts in PB-2, Rs 9300-34800/- with grade pay Rs 4600/- and</p> <p>(B) possessing the following educational qualifications:-</p> <p>(I) (A) Master's degree of a recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; or</p> <p>(B) Master's degree of a recognised University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; or</p> <p>(C) Master's degree of recognized university in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; or</p> <p>(D) Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of a examination at the degree level; or</p> <p>(E) Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subject at the degree level</p> <p>Note 1:- The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and</p>
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				<p>similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2:- Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed three years. the maximum age limit for appointment by deputation shall be not exceeding fifty –six years as on the closing date of receipt of applications.</p> <p>Note 3 :- For the purpose of appointment on deputation , the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the posts for which that grade pay or pay scale is the normal replacement grade without any up gradation.</p>
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If Departmental promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
12	13
<p>Group 'B' Departmental Promotion Committee : For Considering promotion and confirmation:</p> <ol style="list-style-type: none"> 1. Controller General of Defence Accounts/Senior Most Additional Controller General of Defence Accounts – CHAIRMAN 2. Additional Controller General of Defence Accounts- Member 3. Joint Controller General of Defence Accounts (Administration) – MEMBER 4. Two Principal Controller of Defence Accounts/Controller of Defence Accounts/Integrated Financial Adviser – MEMBER 	<p>Consultation with UPSC is necessary for direct recruitment and deputation.</p>

[File NO. 9(4)/C/2010]

(Devika Raghuvanshi)
Joint Secretary & Additional Financial Adviser

To,

The General Manager,
Government of India Press For Publication
New Delhi