

	<p>रक्षा लेखा महानियंत्रक / Controller General of Defence Accounts उलान बटार रोड, पालम, दिल्ली छावनी / Ulan Batar Road, Palam, Delhi Cantt - 110 010 AN-Disp & Vig e-mail:"sparrowb.dad@hub.nic.in" ☎ - 011-25665562, 25665713, Fax No. 011-2567480625674821</p>	 <p>आज़ादी का अमृत महोत्सव</p>
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No AN/XIII/13133/Misc/SPARROW/2017

Dated: 21.09.2021

To

All PCsDA/PCA(Fys)/CsDA/CsFA (Fys)
(Through CGDA's web-site)

Sub: Reflection of utilization of Government e-Marketplace (GeM) in Annual Performance Assessment Report for SAO/AO/AAO.

Ref:- HQrs Office letter of even no dated 17.06.2020.

Reference is invited to this HQrs office important circular cited under reference, on the above subject, wherein it was intimated that in compliance with DoP&T OM No.21011/04/2019/Estt. A-II dated 24.09.2019, the reflection of work done through GeM by the Officer Reported Upon (ORU) have been duly incorporated in the APARs of SAO/AO/AAO on the SPARROW portal along with the old form of APAR. The updated form has a suffix "with Gem" {viz. **Form-IV Sr.AO, AO, AAO (with Gem)**} in their names.

2. It has been observed that while creating workflow for SAO/AO/AAO, some of the Officers are still selecting old APAR forms instead of updated APAR form has a suffix "with Gem".

3. It is, requested to process the APARs of SAOs/AOs/AAOs with the updated form having suffix "**with Gem**" {viz. Form-IV Sr.AO, AO, AAO (with Gem)} available on the SPARROW portal.



(Rajeev Ranjan Kumar)

Dy. CGDA (AN)