



“हर काम देश के नाम”

रक्षा लेखा विभाग (र.ले.वि.) मुख्यालय
DEFENCE ACCOUNTS DEPARTMENT (DAD) HEADQUARTERS
प्रशिक्षण एवं विकास केन्द्र (सेन्ट्रड)
CENTRE FOR TRAINING AND DEVELOPMENT (CENTRAD)
NEAR ARMY BASE HOSPITAL, BRAR SQUARE,
DELHI CANTT.-110010
फोन/Ph : 011- 25682457, 25694268/98 फेक्स/Fax : 011-25694308
ईमेल/E-mail : trgdiv- brar.cgda@nic.in



(CIRCULAR)

No. TD/3169/ALTAC-Inter RTC Meeting/2022

Dated:-07.07.2022

To

The All Pr. CsDA/PIFAs/PCA(Fys)/CsDA/IFAs/Director NADFM & All RTCs/OTI
(Through official website)

Sub: Checklist for maintenance of Transit Facilities/ Guest Houses/Hostel of Defence Accounts Department.

During visit of senior officers to certain DAD Transit facilities/Guest Houses/Hostels being run under PCsDA/CsDA/RTCs, it was observed that required facilities were not available in such transit facilities/guest houses/hostels. The point was discussed in the recent Inter RTC Meeting organized virtually by HQrs office. It was decided during the meeting that all transit facilities/guest houses/hostels should be maintained appropriately and all required facilities, toiletries etc. should be provided in them.

2. In this context, the undersigned has been directed to forward the SOP, duly approved, for their proper maintenance. The SOP is available on WAN.

3. This is for information and necessary compliance please.


Vinod Kumar
ACGDA (Trg)

Copy to:-

Officer In charge: For uploading the same on WAN please.
IT & S Wing (Local)


Vinod Kumar
ACGDA(Trg)