

“ हर एक काम देश के नाम ”

	<p>रक्षा लेखा विभाग (र.ले.वि.) मुख्यालय उलान बटार रोड, पालम, दिल्ली छावनी – 10 DEFENCE ACCOUNTS DEPARTMENT (DAD) HEADQUARTERS ULAN BATAR ROAD, PALAM, DELHI CANTT.110010 Ph. 011-55665500/56 Fax :011-25674777 Email:admnix.cgda@nic.in</p>	
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CIRCULAR

NO.Pers/Trf./AAO/9010/Port Blair/2022-23

Dated: 24.06.2022

To

ThePCsDA/PCA(FYs)/CsDA/CsDA(Training Estt.)/ CENTRAD/ Estt.(P&A) (Local)

Sub: Volunteers for Port Blair (2022-23): AAOs.

The Competent Authority has decided to invite application of volunteers from AAOs for Port Blair station on the following criteria :

- (i) Officer should have completed minimum 02 years of service in the present serving station and for AAOs on provisioning, they should have completed 03 years stay at their present place of posting.
- (ii) Officers who will have a residual service of at least 02 years at the time of selection will be considered for posting to Port Blair and will be repatriated to one of their three different choice stations on completion of prescribed tenure.
- (iii) The full service particulars of the volunteers along with APAR gradings for the last three years and other details may be forwarded in Annexure "A-1" as prescribed vide HQrs circular dated 08.08.2014.
- (iv) In case the officers have also applied for transfer to some other station in the volunteers list, an endorsement may be made against their name in the list.

2. Officers, who once volunteer for Port Blair station, will not be allowed to withdraw during the validity of volunteer list unless there are compelling medical / personal reasons and recommended by the Principal Controller / Controller under a DO letter clearly bringing out the genuineness of the case supported with relevant documents/certificates. Further, requests for cancellation will not be entertained after issue of transfer order.

3. It is requested to forward original application of all the volunteers strictly as per Annexure 'A-1' along with connected data in Annexure 'B-1' as prescribed vide HQrs circular dated 08.08.2014 by 08th July' 2022. Annexure 'B-1' may also be forwarded in MS Office Excel format to DAD HQrs Pers (Trf-AAO) Email ID (admnix.cgda@nic.in).

4) The applications received after the due date or found incomplete will not be considered.

5) NIL report is also required.

Copy to:

IT & S Wing (Local) : With a request to upload on DAD HQrs website.


(Sunil Srivastava)
AO(Pers-II)


(Sunil Srivastava)
AO(Pers-II)

VOLUNTEER APPLICATION
(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO				
2	GENDER (Male / Female)				
3	NAME				
4	CATEGORY (GENERAL/OBC/SC/ST/PH)				
5	GRADE (AAO/SO(A)/SAS(App)/SUPERVISOR(A/c)/Sr.AUDITOR/AUDITOR/CLERK/PS/STENO/HT/JHT/DEO/LIBRARIAN/MTS/DRIVER)				
6	DATE OF BIRTH (DD/MM/YYYY)				
7	DATE OF APPOINTMENT (in DAD) (DD/MM/YYYY)				
8	DATE OF PROMOTION (DD/MM/YYYY) (As Group 'C' in r/o Staff & as SO(A) in r/o officers)				
9	ROSTER No. (Mandatory in case of AAO)				
10	Whether appearing in ensuing SAS Part-II (in case of Sr. Auds/Auditors/Clerks/Stenos/DEOs)				
11	HOME TOWN (Specific District as per Service Record & not Village or State) If DAD office not available at Home town, nearest Station to Home town where DAD office is situated				
12	SERVICE PROFILE (In DAD)				
	Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	Station	From Date (dd/mm/yyyy) To Date (dd/mm/yyyy)
13	CHOICE STATION (Station (NOT Office)where DAD offices are located and BHUTAN/ PORTBLAIR may not be opted as a separate panel exists for these stations)	First Preference		PORT BLAIR	
		Second Preference			
		Third Preference			

