



No. AN/VII/7220/BE 2016-17

Dated: 22.07.2016

To

The PCsDA/PIFAs/ CsDA/IFAs  
(Through Website)

**Subject:** Allotment of Funds under the head 'Travel Expenses (Domestic)'.

**Reference:** This office letter of even no. dated 06.06.2016.

Of late, offices of IFA are requesting for additional funds under the head 'Travel Expenses', including the expenditure for permanent transfer claims, on the grounds that their Proforma Controllers are not admitting the claims for want of requisite funds.


2. As per HQrs office letter no. AN/III/3096/I/IFA/Vol –III dated 12.03.2009, followed by letter of even no. dated 11.08.2010, the Proforma Controllers would be dealing with payment/ adjustment of TA/DA advances/ LTC advances in respect of DAD Establishment posted in the IFA offices. Accordingly, Proforma Controllers are required to include the requirements of IFAs for TA/DA and Permanent Transfer.

3. However, adequate funds under the head 'Travel Expenses' are being allotted to the IFA Offices, headed by the offices of SAG level and above, keeping in view the functional requirements of the office. This is being mis-interpreted as if the allotments under the head 'Travel Expenses' includes the requirement for the Permanent Transfer Claims.

4. In order to ensure uniformity in allotment/monitoring of budget, it is clarified that the IFA Offices may submit their claims/ requisition on permanent transfer to the Proforma Controllers as per the existing norms. No additional funds, to cater to the permanent transfer claims will be allotted from the HQrs to the IFAs.

5. The Proforma Controllers are requested not to link the permanent transfer claims, submitted by the IFAs with the budget allotments made to the IFAs under the head 'Travel Expenses'.

6. Kindly acknowledge receipt.

  
(Mustaq Ahmad)  
Dy.CGDA(AN)

रक्षा लेखा महानियंत्रक CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उलन बटार रोड़, पालम, दिल्ली छावनी-110010 Ulan Batar Road, Palam, Delhi Cantt-110010

Ph. : 011-25665500, 25665555 Fax : 011-25674806, 25674821 Email : cgdanewdelhi@nic.in Web : www.cgda.nic.in