

E-1110



**Controller General of Defence Accounts**

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(AN-XIII)

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**CIRCULAR**

No. AN/XIII/13003/Misc.Circular/2013

Dated: 08.12.2020

To

All Pr.CsDA/CsDA/PCA (Fys)/CF&A(Fys)  
(Through Website)

**Subject:** Completion of Disciplinary proceeding through Video Conferencing in the wake of COVID-19 pandemic- Reg.

A Copy Office Memorandum F.No. 11012/03/2020-Estt.A-III dated 05.08.2020 issued by Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions on the subject is enclosed for information, guidelines and compliance please. The Officers associated with the inquiry proceedings, pending if any, may be advised suitably to complete the pending cases in a time-bound manner.

(Rajeev Ranjan Kumar)  
Dy.CGDA (Admin)

F. No. 11012/03/2020-Estt.A-III  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel & Training)

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North Block, New Delhi  
Dated the August 5, 2020

**OFFICE MEMORANDUM**

**Subject: Completion of Disciplinary proceeding through Video Conferencing in the wake of COVID-19 pandemic - reg.**

The undersigned is directed to say that it has come to the notice of this Department that due to outbreak of Corona virus (COVID-19) pandemic, the Disciplinary Inquiry proceedings are being deferred/delayed. In this regard, attention is invited to the para-10 of DoPT's OM No. 142/40/2015-AVD.I dated 15.09.2017 vide which it was stated that -

*"The Inquiry Officer shall conduct the inquiry proceedings at a location taking into account the availability of records, station/place where the misconduct occurred as well as the convenience of the witnesses/ PO etc. Video Conferencing should be utilized to the maximum extent possible to minimize travel undertaken by the IO/PO/CO. The cadre controlling authorities will facilitate necessary arrangements for the Video Conferencing."*

2. It is hereby reiterated that the authorities concerned may conduct the disciplinary proceedings with the aid of Video Conferencing, subject to the condition that principles of natural justice are fully adhered to, while conducting the proceedings through such digital mode.

(Satish Kumar)

Under Secretary to the Government of India

To

1. All the Ministries/Departments, Government of India
2. PMO/Cabinet Secretariat
3. PS to Hon'ble MOS (PP)
4. PSO to Secretary (Personnel)
5. Sr. Technical Director, NIC, DoP&T