

**CONTROLLER GENERAL OF DEFENCE ACCOUNTS**  
**ULAN BATAR ROAD, DELHI CANTT - 110010**

**CIRCULAR**

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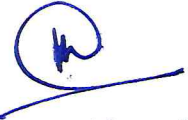
To

**The PCsDA/CsDA**

**Subject:** Booking of Expenditure during BE 2018-19 - DAD Works/Maintenance.

Instructions have been issued by the HQrs Office from time to time for maintenance of even pace of expenditure and full utilization of the funds allotted in the Financial Year. It is seen from the Printed Compilation for the month of July 2018 that the expenditure booked so far for DAD Works/ Maintenance Services against the funds allotted to your organization under MH 4059, MH 4216 MH 2059 & MH 2216 in the CFY 2018-19 is very low.

2. Consistent and balanced booking of expenditure vis-à-vis the progress of works is utmost important to avoid rush of expenditure towards the fag end of the financial year. It is also informed that booking of expenditure more than 35% in the last quarter and more than 15% in the month of March of the allotment in the FY may attract adverse comments from the Min of Defence (Finance). It is, therefore, enjoined upon to liaise with the concerned executing agency for accelerating the progress of works as well as pace of booking of expenditure for the remaining period of the CFY for optimum utilization of Budgetary allocation..



(Mustaq Ahmad)  
**Dy. CGDA (Admin)**