



कार्यालय, रक्षा लेखा महानियंत्रक
उलन बटार रोड, पालम, दिल्ली छावनी - 110010

Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt- 110010



No. AN/XI/11051/SAS Pt-II/ 2022

Dated: 05.07.2022

To

✓ All PCsDA/PCA(Fys)/ CsDA

Subject: Timely Provisioning of successful candidates of SAS Part-II Examination, June - 2022 to the grade of AAO.

Reference: This HQrs office circular bearing Nos PERS/SAS/16102/SAS-II/JUNE/2022/PROG Dated 22.04.2022

In the above reference, it is requested to do the spadework and keep the necessary data required for holding of DPC, ready in respect of all the candidates appearing in the SAS Part-II Examination being held from 20.06.2022 to 24.06.2022.

2. In order to avoid inordinate delay in the provisioning of all successful candidates of the SAS Part-II examination, June 2022 to the grade of AAO, it is requested that the DPC of all successful candidates may be convened immediately after declaration of results of the above Examination based on the APARs for the previous five years viz. 2015-16, 2016-17, 2017-18, 2018-19, 2019-20. Accordingly, the adjudication report along with the DPC proceedings in respect of all the successful candidates may be furnished to this HQrs office in the enclosed proforma (as Annexure "A") within one week from the declaration of results of the SAS Part-II Examination, June 2022.

3. Further, it is intimated that the composition of DPC will be as per provision mentioned under column 12 of schedule of Recruitment Rules for the post of Assistant Accounts Officer published vide SRO No.34 dated 01.09.2015. Other conditions indicated in the proforma attached with the letter are also to be complied with.

4. Controllers are requested to obtain choice stations of all successful candidates in the enclosed proforma (as **Annexure "B"**) and forward the same along with **Annexure "C" and "D"** to this office for taking necessary action at this end. It may also be clarified to the candidates that opting for three choice stations may not be construed as right for posting to one of these stations. However, efforts would be made to accommodate them to the extent administratively feasible. The individuals seeking retention at the same station or seeking transfer to their choice stations on medical grounds may be advised to **submit proper medical certificate (and not copies of prescriptions and test reports)** from the attending specialist, clearly bringing out the disease, since when suffering from and present status etc.

5. It is also requested to furnish the office wise and station wise overall authorized and posted strength of AAOs/SAS(App)/SUP(A/Cs) under your jurisdiction including IFA offices (irrespective of fact that any individual has passed from their organization or otherwise as per Annexure D). The vacancy position may be computed as on 31.12.2022 taking into account the cases of retirements up to March 2023.

6. The requisite information as per **Annexure "A"** in MS Excel format and scanned copy of DPC proceedings along with all other necessary Annexures (viz. Annexure "B","C"&"D") may also compulsorily be uploaded on E-mail ID admnx.cgda@nic.in by the due date to expedite the process.

Nil report is also required.

Kavita
(Kavita Sharma)
Sr. Dy.CGDA(AN)

Copy to:

1. AN-Pay Section (local): For similar action as stated above.
2. IT&S Wing : For uploading on the CGDA Website.

sd/-
(Kavita Sharma)
Sr. Dy.CGDA(AN)

**PROFORMA FOR ADJUDICATION REPORT OF SAS PT-II PASSED CANDIDATES FOR CONSIDERATION BY THE DPC FOR PROMOTION TO THE
GRADE OF AAO**

SL NO.	MONTH/ YEAR OF SAS PT-II EXAM	SAS PART-II ROLL NO.	Name (S/Shri)	A/C NO.	Whether SC/ST/UR	Whether VH/OH/HH	Date Of Birth (DD-MM-YYYY)	Date Of Appointment as Clerk (DD-MM-YYYY)	Date Of Appointment/ Promotion as Auditor (DD-MM-YYYY)	Year of SSC	SSC Roll No.	SSC Rank All INDIA RANK
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

Date of Confirmation (DD-MM-YYYY)	Date of promotion as Sr. Auditor (DD-MM-YYYY)	Classification of APARs GRADING					Recommendation	Whether Direct /Inter Departmental Candidate Appointed (Auditor/ Clerk)	ORGANISATION
(14)	(15)	(16)					(17)	(18)	(19)
		2015-16	2016-17	2017-18	2018-19	2019-20			

Certified that:

1. The individual is not related to any member of DPC.
2. No disciplinary/ vigilance case is pending or being contemplated against the individual.
3. Service particulars have been verified from the service documents and found correct. The Integrity of the individual/individuals is certified.
4. While adjudicating the case of the above individual(s), the provisions contained in DOP&T QMs on the subject have been kept in view by the DPC.
5. No eligible individual falling within the zone of consideration has been omitted.

MEMBER OF DPC -1

MEMBER OF DPC-2

CHAIRMAN OF DPC

APPROVED
PCDA/CDA

15	Brief Grounds for choice stations:
Attach latest <i>Medical Certificate (NOT MEDICAL PRESCRIPTION & TEST REPORTS)</i> in respect of medical cases and <i>Service certificate showing Station & Department from the employer in case of spouse.</i>	
16	If Spouse serving in DAD, Specify Office & Station of present posting.

UNDERTAKING

It is to undertake that the information furnished above are correct.

Date:

(SIGNATURE OF APPLICANT)

(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)

(To be filled by the Controller's office)

17	GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Home Town, Stay Away)	
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Date:

(SIGNATURE AND SEAL OF GO(AN))

(To be filled by Controllers Office)

Specimen Copy

Annexure 'C'

SAS Part II Passed Candidates from the Organisation _____

Sl No.	Roll No.	Name Grade, A/C No	DOB (DD/MM/YYYY)	DOA (DD/MM/YYYY)	Cat. G/SC/S T	Home town as per Annex 'A'	Present Org.	Present Station where serving	Serving since	Choice Station			APAR Grading		Serving Profile of the Official Station-Organisation_From date to date	Controllers' Remark
										Choice 1	Choice 2	Choice 3	Year	Grading		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
													2015-16			
													2016-17			
													2017-18			
													2018-19			
													2019-20			

Signature of Officer-In-Charge

