

 <p>आज़ादी का अमृत महोत्सव</p>	<p>“हर काम देश के नाम” रक्षा लेखा महानियंत्रक उलान बटार मार्ग, पालम, दिल्ली छावनी- 110010 AN-VIII/ प्रशासन-8 दूरभाष -011-25675480, 25665708, फैक्स -011-25674806 E-mail -hqadmin8.dad@hub.nic.in</p>	
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No.AN/VIII/8200/2/PH/ANNUAL/2022

Date: 13.03.2023

Subject: Minutes of the meeting of the Expert Committee constituted in the Defence Accounts Department for identification of posts, to review and finalise functional classifications & physical requirements for all categories of disabilities covered under the Rights of Persons with Disabilities Rules, 2017

A meeting of Expert Committee constituted for identification of posts in Defence Accounts Department for the categories of disabilities covered under the **Rights of Persons with Disabilities Rules, 2017** was held on 01.03.2023 in CGDA HQrs. The Expert Committee deliberated on the physical requirement & functional classification of the posts suitable for categories of persons with benchmark disabilities specified in RPwD, Act 2016, in terms of Ministry of Social Justice & Empowerment notification No.38-16/2020-DD-III dated 04.01.2021. The minutes of the meeting are hereby implemented for Defence Accounts Department (copy enclosed)

2. This supersedes this HQrs letter No. AN/VIII/8200/2/Annual dated 21.11.2019 to the extant GP 'A', 'B' & 'C' posts (other than IDAS Officers) identified & classified in the Minutes of meeting dated 01.03.2023.

Encl: As above


(Mohan Lal Meena)
Sr. ACGDA (AN)

Copy to:-

1. Ministry of Defence (D JCM)
2. Department of Empowerment of Persons with Disabilities
5th floor, B wing, Pt. Deendayal Antyodaya Bhawan, CGO Complex,
Lodhi Road New Delhi.
(Kind Attn: **Shri Amit Shivastava, US**)
3. DoP&T (Estt RR), North Block, New Delhi
4. Staff Selection Commission, CGO Complex, New Delhi
5. ALL PCsDA/CsDA
6. AN I / II / IX / X / XI (local)
7. O/i IT &S Section (local): with a request to upload the same of CGDA's website.



“हरकामदेशकेनाम”
रक्षालेखामहानियंत्रक
उलानबटारमार्ग, पालम, दिल्लीछावनी- 110010
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Minutes of the meeting of the Expert Committee constituted in the Defence Accounts Department for identification of posts, to review and finalise functional classifications & physical requirements for all categories of disabilities covered under the Rights of Persons with Disabilities Rules, 2017

An Expert Committee has been constituted for identification of posts in the department suitable for various categories of PwD notified vide Gazette Notification No. 38-16/2020-DD-III dated 4.01.2021, with the following composition:-

- | | |
|---|-----------|
| 1. Shri Sahil Goyal, IDAS, Dy. CGDA (AN) | -Chairman |
| 2. Shri K.V.L. Akshay, IDAS, ACDA | -Member |
| 3. Shri Himtesh Pratap Singh, SAO | -Member |
| 4. Shri Amit Srivastava, Under Secretary
Deptt of Empowerment of Persons with Disabilities | -Member |

A meeting of the above committee was held on **01, March, 2023** in the chamber of Dy. CGDA (AN), O/o the Controller General of Defence Accounts, Delhi Cantt. for identification of the existing posts in Defence Accounts Department.

2. Earlier in November 2019 an expert committee was constituted for identification of post in the Defence Accounts Department with the following composition, for the categories of disabilities covered under the Right of Persons with Disabilities Rules, 2017:

1.	Dr. Amit Gupta ,Sr. Dy. CGDA(AN)	Chairman
2.	Sh. Amit Kumar, Sr. ACGDA	Member
3.	Sh. M.K.Gupta, ACGDA	Member
4.	Sh. K.C.Behera, Special Consultant was represented from Deptt of Empowerment of Person with Disabilities	Member

The committee had identified the post of AAO, Junior Translator, Librarian, Auditor, Clerk-cum-Typist, DEO (A), DEO (B) MTS, Stenographer Grade-II & Canteen attendant for the people with benchmark disabilities.

Now on publication of the exhaustive list of the posts identified suitable for the categories of disabilities covered under the Right of Persons with Disabilities Rules, 2017 notified vide Gazette Notification No. 38-16/2020-DD-III dated 4.01.2021, the meeting of the above committee has been convened to identify the posts in the department in accordance with the latest gazette notification.

3. The committee deliberated on the physical requirement and functional classification of these posts and finally, the Post-wise identification of the posts suitable for the categories of the persons with

Benchmark disabilities specified under RPwD Act, 2016 as recommended by the Committee is as under in terms of the Ministry of Social Justice and Empowerment Gazette Notification No. 38-16/2020-DD-III dated 4.01.2021.

4. This list will be the principal list in respect of the posts identified suitable for persons with benchmark disabilities. However, in case a list of post is separately identified by any Central Government establishment, the list having wider range of identified categories (i.e. having more sub-categories under each category) would prevail.

Sl. No.	Sl. No. in the gazette Notification No. 38-16/2020-DD-III dated 4.01.2021 & Page No.	Name of Post	Group	Physical Requirement	Identified suitable for	Remarks
1	11 at Page No. 1638 (Post identified as Accounts Officer in Gazette Notification)	Sr. Accounts Officer	A	S, ST, BN, MF, RW, SE, H, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm),BA(Both Arm), OL(One Leg), BL(Both Leg), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack	The work is mostly performed in well lighted rooms. Worker usually works alone. It does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.
2	11 at Page No. 1638	Accounts Officer	B	S, ST, BN, MF, RW, SE, H, C	Victims), MDy(Muscular Dystrophy) d) ASD(Autism Spectrum Disorder (M(Mild)) e) MD(Multiple Disability) Involving (a) to (d) above	The work is mostly performed in well lighted rooms. Worker usually works alone. It does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.
3	18 at Page No. 1642	Assistant Accounts Officer	B	S, ST, BN, MF, RW, SE, H, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm),BA(Both Arm), OL(One Leg), BL(Both Leg), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims), MDy(Muscular Dystrophy) d) ASD(Autism Spectrum Disorder (M(Mild)), SLD(Specific Learning	The work is mostly performed in well lighted rooms. Worker usually works alone. It does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.

					Disability), MI(Mental Illness) e) MD(Multiple Disability)involving (a) to (d) above	
4	16 at page No. 1827 <i>(Post identified as Senior Accountant in Gazette Notification)</i>	Senior Auditor	B (Non-Gazette d)	S, ST, W, BN,RW, SE, H, C, MF	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm), OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), BA(Both Arms),CP(Cerebral Palsy),LC(Leprosy Cured), Dw(Dwarfism), AAV(Acid Attack Victims), d) ASD(Autism Spectrum Disorder{M(Mild)}, MoD(Moderate)), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability) involving (a) to (d)above	The work is mostly performed inside in well lighted rooms. The worker usually does his work alone. It does not involve any hazard. Appropriate computer software & aids and appliance to be used as per needs.
5	10 at page No. 1824 <i>(Post identified as Auditor-II in Gazette Notification).</i>	Auditor	C	S, ST, BN, MF, RW, SE	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm), OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), BA(Both Arms),CP(Cerebral Palsy),LC(Leprosy Cured), Dw(Dwarfism), AAV(Acid Attack Victims), d) SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability) involving (a) to (d)above	Should have functional communication skill with assistive listening devices. Mobllity and bilateral hand activities should be adequate. The incumbent should be considered with aids and appliances.
6	48 at page No. 1840	Clerk-cum-typist	C	S, ST, W, MF, RW, SE, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm), OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), BA(Both Arms),CP(Cerebral	The work is mostly performed inside as well as outside. The worker usually works alone. Mobility and bilateral hand activities of the person should be adequate. Should have Functional

					Palsy),LC(Leprosy Cured), Dw(Dwarfism), AAV(Acid Attack Victims),MDy(Muscular Dystrophy) d) ASD(Autism Spectrum Disorder(M(Mild)), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability) involving (a) to (d)above	communication skills with aids & devices. Incumbent should be considered with aids and appliances.
7	250 of page no. 1735	Assistant Director(OL)	A	S, ST, W, BN, RW, SE, H, C, MF	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm),BA(Both Arm), OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), BLA(Both Legs Arms), BLOA(Both Legs and One Arm), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims), MDy(Muscular Dystrophy) d) SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability)involving (a) to (d) above	The work is performed mostly inside. He usually works alone though interaction with subordinates is actively required. The work place is well lighted It does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.
8	254 of page no. 1736 (Post identified as Senior Hindi translator in Gazette Notificator.).	Senior Translation officer	B (Non-Gazette d)	S, ST, W, BN,RW, SE, H, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm),OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims), d) ASD(Autism Spectrum Disorder), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability)involving (a) to (d) above	The work is performed mostly inside. He usually works alone though interaction with subordinates is actively required. The work place is well lighted It does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.
9	266 of page no. 1739(Post identified as	Junior Translation officer	B (Non-Gazette d)	S, ST, W, RW, SE, H, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of	The work is performed mostly inside. The job does not involve any

	<i>Junior Hindi translator in Gazette Notification).</i>				Hearing) c) OA(One Arm),OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims), MDy(Muscular Dystrophy) d) ASD(Autism Spectrum Disorder (M(Mild)), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability)involving (a) to (d) above	hazard. Incumbent should be considered with appropriate software, aids & appliances support as per needs.
10	110 of page 1682	Principal Private Secretary	A (Gazett ed)	S, ST, W, BN, RW, SE, H, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm),OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims), d) ASD(Autism Spectrum Disorder), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability)involving (a) to (d) above	The work is performed mostly inside. He usually works alone though interaction with subordinates is actively required. The work place is well lighted It does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.
11	367 of page no. 1773	Senior Private Secretary	B (Gazett ed)	S, ST, W, BN, RW, SE, H, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm),OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims), d) ASD(Autism Spectrum Disorder), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability)involving (a) to	The work is performed mostly inside. He usually works alone though interaction with subordinates is actively required. The work place is well lighted It does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.

					(d) above	
12	369 of page no. 1774	Private Secretary	B (Gazetted)	S, ST, W, BN, RW, SE, H, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm),OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims), d) ASD(Autism Spectrum Disorder), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability)involving (a) to (d) above	The work is performed mostly inside. He usually works alone though interaction with subordinates is actively required. The work place is well lighted It does not involve any hazards. Incumbent should be considered with appropriate software, aids & appliances support as per needs.
13	382 of page no. 1777	Stenographer – I	B	S, ST, W, RW, SE, H, C	a) B(Blind), LV(Low Vision) b)HH(Hard of Hearing) c) OA(One Arm),OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims), d) ASD(Autism Spectrum Disorder(M(Mild))), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability)involving (a) to (d) above	The work is mostly performed inside in well lighted rooms. The worker usually does his work alone. It does not involve any hazard. Appropriate computer software & aids and appliance to be used as per needs.
14	383of page no.1778	Stenographer – II	C	S, ST, W, RW, SE, H, C	d) ASD(Autism Spectrum Disorder(M(Mild))), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability)involving (a) to (d) above	The work is mostly performed inside in well lighted rooms. The worker usually does his work alone. It does not involve any hazard. Appropriate computer software & aids and appliance to be used as per needs.
15	334 of page no.1762	Librarian	B (Non-Gazette d)	S, ST, KC, RW, SE,H,C, MF	a)D(Deaf), HH(Hard of Hearing) b) OA(One Arm), BA(Both Arms), OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), BLA(Both Legs Arms), BLOA(Both Leg & One Arm), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims), c) ASD(Autism Spectrum Disorder(M(Mild))),	The work is mostly performed inside. Workplace is well lighted. The worker does his work alone. It does not involve any hazards. Bilateral hand activities should be adequate. Should have functional comm. Skills with aids & devices. The Incumbent should be considered with suitable aids & appliances.

					SLD(Specific Learning Disability), MI(Mental Illness) d) MD(Multiple Disability)involving (a) to (c) above	
16	43 of page no. 1838 (Post identified as Data Entry Operator in Gazette Notification	DEO (A) DEO (B) DEO (C)	C C B	S, ST, W, MF, RW, SE, H	a) LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm), BA(Both Arm), OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured),Dw(Dwarfism), AAV(Acid Attack Victims),MDy(Muscular Dystrophy) d) ASD(Autism Spectrum Disorder(M(Mild))), SLD(Specific Learning Disability), MI(Mental Illness) e) MD (Multiple Disability) involving (a) to (d)above	The work is mostly performed inside. The worker usually works alone. Bilateral hand activities should adequate. The incumbent should be considered with aids and appliances
17	68 of page no. 1848	Multi Tasking Staff	C	S, ST,W,BN, RW, SE, H, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm), BA(Both Arm), OL(One Leg), BL(Both Leg), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured), Dw(Dwarfism), AAV(Acid Attack Victims),MDy(Muscular Dystrophy) d) ASD(Autism Spectrum Disorder(M(Mild))), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability) involving (a) to (d)above	Appropriate computer software and aids and appliances to be used as per needs. Mobility and bilateral hand activities should be adequate. Should have functional communication skills with aids & devices. The incumbent should be able to accomplish assigned task efficiently with aids & appliances.
18	515 of page no. 2024	Assistant Halwai	C	S, ST, W, BN, MF, RW,SE	a) LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OL(One Leg), CP(Cerebral Palsy),LC(Leprosy Cured), Dw(Dwarfism),	Work is performed generally in a hazardous condition. Incumbent should be considered with aids & appliances.

					AAV(Acid Attack Victims), d) ASD(Autism Spectrum Disorder{M(Mild), MoD(Moderate)}), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability) involving (a) to (d)above	
19	525 of page no. 2028	Halwai cum Cook	C	S, ST, W, BN, RW, SE, H, C	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm), OL(One Leg), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured), Dw(Dwarfism), AAV(Acid Attack Victims), d) ASD(Autism Spectrum Disorder{M(Mild), MoD(Moderate)}), ID(Intellectual Disability), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability) involving (a) to (d)above	The work is mostly performed inside in well-lighted rooms. The worker usually does his work alone. It does not involve any hazard. The incumbent should be considered with aids and appliances.
20	526 of page no. 2028	Canteen Attendant	C	S, ST, W, BN, RW, SE, H, C,	a) B(Blind), LV(Low Vision) b) D(Deaf), HH(Hard of Hearing) c) OA(One Arm), OL(One Leg),BL(Both Legs), OAL(One Arm and One Leg), CP(Cerebral Palsy),LC(Leprosy Cured), Dw(Dwarfism), AAV(Acid Attack Victims), d) ASD(Autism Spectrum Disorder{M(Mild), MoD(Moderate)}), ID(Intellectual Disability), SLD(Specific Learning Disability), MI(Mental Illness) e) MD(Multiple Disability) involving (a) to (d)above	The work is mostly performed inside in well lighted rooms. The worker usually does his work alone. It does not involve any hazard. The incumbent should be considered with aids and appliances.

21	192 of page no. 1897 (Post identified as Tractor Operator, Farm; Tractor Driver in Gazette Notification)	Car Driver	C	S,ST,BN,L, KC,SE	a)D(Deaf), HH(Hard of Hearing) b) OL(One Leg), Dw(Dwarfism), AAV(Acid Attack Victims), c) ASD(Autism Spectrum Disorder(M(Mild))), SLD(Specific Learning Disability), MI(Mental Illness) d) MD(Multiple Disability)involving (a) to (c) above	The work is mainly performed outside. Mobility of the person should be adequate. The Incumbent should be considered with aids & appliances.
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FUNCTIONAL REQUIREMENT ABBREVIATIONS USED:

S=Sitting, ST=Standing, W=Walking, BN=Bending, L=Lifting, KC=Kneeling & Crouching, JU=Jumping, CRL=Crawling, CL=Climbing, PP=Pulling & Pushing, MF=Manipulation with Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing, C=Communication.

The above list supersedes all the earlier lists issued on the subject.

Note 1: If a post is already held by a person with benchmark disability, it shall be deemed to have been Identified for that Category of benchmark disability

Note 2: If a post is identified in the feeder grade, all the posts in the promotional grade should also stand identified.

Note 3: If a post having identical nature and place of job with respect to any identified post, the post should be construed to be identified even if the post has a different nomenclature and/or is placed in a different group.

Note 4: Persons with benchmark disabilities require aids and assistive devices to overcome their difficulties. The aids and assistive devices may be provided to persons with benchmark disabilities on their appointment keeping in view their requirement as per the instructions of DoPT issued from time to time.


(Himtresh Pratap Singh),
SAO


(K.V.L. Akshay), IDAS
ACDA


(Amit Srivastava), 03/03/2023
Under Secretary (DEPD)


(Sahil Goyal)
Dy. CGDA(AN), Chairman

