



रक्षा लेखा महानियंत्रक का कार्यालय
उलान बटार मार्ग, पालम, दिल्ली छावनी – 110010

Admin-VIII

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No. AN/VIII/8201/2/RR/Hindi Translator

Dt:11/02/2020

नोटिस

विषय : वरिष्ठ अनुवाद अधिकारी (वेतन मैट्रिक्स में स्तर 7) के पदों के प्रस्तावित भर्ती नियमों के संबंध में सुझाव/टिप्पणी।

Sub : **Inviting comments on the proposed Recruitment Rules to the post of Senior Translation Officer (Level 7 in pay matrix)**

रक्षा लेखा विभाग में वरिष्ठ अनुवाद अधिकारी (वेतन मैट्रिक्स में स्तर 7) तथा कनिष्ठ अनुवाद अधिकारी (वेतन मैट्रिक्स में स्तर 6) के पदों के भर्ती नियमों में संशोधन का मामला विचाराधीन है। प्रस्तावित भर्ती नियम, जिसमें मसौदा संशोधन तथा अनुसूची शामिल हैं, कार्मिक एवं प्रशिक्षण विभाग द्वारा जारी अनुदेशों के अनुसार तैयार किए गए हैं।

Defence Accounts Department proposes to amend Recruitment Rules (RRs) for the posts of Senior Translation Officer (Level 7 in pay matrix) and Junior Translation Officer (Level 6 in pay matrix). The proposed RR containing draft Amendment and Schedule have been framed in accordance with instructions issued by the Department of Personnel and Training (DOP&T).

2. कार्मिक एवं प्रशिक्षण विभाग के दिनांक 13.10.2015 के का. ज्ञा. सं. AB-14017/61/2008-/Estt (RR) के अनुसार, वरिष्ठ अनुवाद अधिकारी (वेतन मैट्रिक्स में स्तर 7) मसौदा संशोधन तथा अनुसूची को कार्यालय, रक्षा लेखा महानियंत्रक की वेबसाइट पर अपलोड किया गया है, ताकि इस विषय में सभी हितधारकों द्वारा अपनी टिप्पणियाँ निम्नलिखित प्रारूप में भरकर प्रेषित की जा सकें:

In terms of DOP&T OM No. AB-14017/61/2008-Estt (RR), dated 13.10.2015, draft Amendment to amend Recruitment Rules (RRs) for the post of Senior Translation Officer (Level 7 in pay matrix) and Schedule have been uploaded on the website of CGDA for comments thereon from all stake holders in the following format:

वरि. अनुवाद अधिकारी के पदों के भर्ती नियमों की प्रस्तावित अधिसूचना/अनुसूची की क्र.सं./कॉलम सं. Serial No./Column No. of the proposed Notification/ Schedule of RR to the post of Sr. Translation Officer	टिप्पणियाँ/Comments
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3. उपरोक्त प्रारूप के अनुसार टिप्पणियाँ नीचे दिए गए पते पर स्पीड पोस्ट द्वारा अथवा hqadmin8.dad@hub.nic.in पर ई-मेल के माध्यम से तक इस कार्यालय को 16th March 2020 तक भिजवा दें।

The comments as per the above format should reach by speed post or e-mail on hqadmin8.dad@hub.nic.in to this office before 16th March 2020 on the under mentioned address.

डॉ. अमित गुप्ता, भा.र.ले.से.
र.ले.वरि.उप म.नि. (प्रशा.)
कार्यालय, र.ले.म.नि.
उलान बटार रोड, पालम,
दिल्ली छावनी-110010

Dr. Amit Gupta, IDAS
Sr. Dy. CGDA (AN)
O/o the CGDA,
Ulan Batar Road, Palam
Delhi Cantt.-110010


(एस. प्रो. गुप्ता)
वरि. ले. अधि. (प्रशा.)

ANNEXURE III

Form to be filled by the Ministry / Department while forwarding proposals to the Department of Personnel and Training and the Union Public Service Commission for amendment of approved Recruitment Rules.

- 1 (a) Name of the post Senior Translation Officer
- (b) Name of the Ministry / Deptt : Office of the C.G.D.A. under Ministry of Defence (Finance).
- 2.Reference No. in which Commission's advice on recruitment rules was conveyed. -
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and referenced). SRO 68 dated 21.10.2013

Col. No.	Provisions in the approved rules	Revised Provisions Proposed	Reasons for the revision proposed
Column No. 1 Name of the Post	Senior Translator	Senior Translation Officer	DAD(Coord) MOD(Finance) U.O.No 289/हि/सम/2019 दिनांक 03.01.2020
Column No. 2 Number of posts	21* (2013) Subject to variation dependent on workload	35* (2020) * Subject to variation dependent on workload	Due to increase of 14 posts vide MOD(Fin.) ID No.F.9(6)/C/2011 dated 17/06/2015.
Column No. 3 <u>Classification</u>	General Central Service Group 'B' Non-Gazetted, Non-Ministerial	General Central Service Group 'B', Non-Gazetted, Non-Ministerial	No Change
Column No. 4 <u>Pay Band and Grade Pay</u>	Pay Band-2, Rs. 9300-34800 with Grade pay of Rs. 4600	Level-7, ✓ (Rs.44900-142400)	As per 7 th CPC
Column No.5 Whether selection post or non-Selection	Non-Selection	Selection	As per Model RR vide DOP&T No. AB-14017/46/2011-Estt(RR) dated 19/09/2013
Column No. 6 <u>Age limit for direct Recruits</u>	Not applicable	Not applicable	No Change
Column NO.7 Educational qualification required for direct recruits	Not applicable	Not applicable	No Change
Column No. 8 Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not applicable	No Change
Column no. 9 Period of Probation, if any	Not applicable	Not Applicable.	No Change
Column No. 10 Method of	By promotion failing which by deputation	By promotion, failing which by deputation.	No Change

<p>recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.</p>			
<p>Column No. 11 In case of recruitment by promotion/deputation/absorption grade from which promotion/deputation/absorption to be made.</p>	<p>Promotion From amongst Junior Translation Officers in PB-2, Rs. 9300-34800/- with Grade Pay of Rs. 4200/- with 5 years regular service in the grade rendered after appointment thereto on regular basis and having successfully completed two weeks training in discharge of duty associated with higher post imparted at various Regional Training Centres functioning under the department. Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service. Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding pay or pay scale extended based on the recommendations of the Pay Commission. Deputation Officers from the Central/State Governments/UTs:- (a) (i) holding analogous posts on regular basis in the parent cadre/department; or (ii) with 5 years regular service in</p>	<p>Promotion From amongst Junior Translation Officers in Pay level-6 (35400-112400) with 5 years regular service in the grade rendered after appointment thereto on regular basis and having successfully completed two weeks training in discharge of duty associated with higher post imparted at various Regional Training Centres functioning under the department. Note 1: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service. Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission. Deputation Officers from the Central/State Governments/UTs:- (a) (i) holding analogous posts on</p>	<p>As per Model RR vide DOP&T No. AB-14017/46/2011-Estt(RR) dated 19/09/2013</p>

	<p>the grade rendered after appointment thereto on a regular basis in posts in Pay Band 2, Rs. 9300-34800/- with Grade Pay Rs. 4200/-; and</p> <p>(b) Possessing the following educational qualifications:</p> <p>(i) Master's degree of a recognized University in Hindi or English or equivalent with English or Hindi as a compulsory or elective subject or as a medium of examination at the degree level;</p> <p>OR</p> <p>(ii) Master's Degree of a recognized University of equivalent in any subject other than Hindi or English, with English or Hindi as a compulsory or elective subject or as medium of examination at degree level;</p> <p>OR</p> <p>(iii) Master's degree of a recognized University or equivalent in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects of either of the two as medium of examination and the other as a compulsory or elective subject at degree level.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another excadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 3: The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications</p> <p>Note 4: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based</p>	<p>regular basis in the parent cadre/department; or</p> <p>(ii) with 5 years regular service in the grade as Junior Translation Officer rendered after appointment thereto on a regular basis in posts in Pay level-6 (35400-112400) in the parent cadre or department; and</p> <p>(b) Possessing the educational qualifications and other qualifications laid down for direct recruits under col. 7.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another excadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</p> <p>The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications</p>	
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	<p>on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay commission except where there has been merger of more than one prerevised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>		
<p>Column No. 12 If Departmental promotion Committee exists what is its composition</p>	<p>Group 'B' Departmental Promotion: (for considering promotion): For offices other than the Controller General of Defence Accounts:- (1) Principal Controller or Controller or Additional Controller or Joint Controllers of Defence Accounts ---Chairman (2) Deputy Controller of Defence Accounts ---Member (3) Assistant Controller of Defence Accounts ---Member</p> <p>For offices of the Controller General of Defence Accounts:- 1. Senior Deputy Controller General or Deputy Controller General of Defence Accounts ---CHAIRMAN 2. Assistant Controller General of Defence Accounts --Member 3. Senior Accounts Officer ---Member</p> <p>Note:- The Proceeding of the DPC relating to confirmation shall be sent to the commission for approval. If, however, these are not approval by the commission a fresh meeting of the DPC to be presided over by the chairman or a Member of the UPSC shall be held.</p>	<p>Group 'B' Departmental Promotion: (for considering promotion and confirmation): For offices other than the Controller General of Defence Accounts:- (1) Principal Controller or Controller or Additional Controller or Joint Controllers of Defence Accounts --Chairman (2) Deputy Controller of Defence Accounts --Member (3) Assistant Controller of Defence Accounts --Member</p> <p>For offices of the Controller General of Defence Accounts:- 1. Senior Deputy Controller General or Deputy Controller General of Defence Accounts - --CHAIRMAN 2. Assistant Controller General of Defence Accounts --Member 3. Senior Accounts Officer --Member</p>	No Change
<p>Column no. 13 Circumstance in which Union Public Service Commission is to be Consulted in making recruitment</p>	<p>Consultation with Union Public Service Commission not necessary</p>	<p>Consultation with Union Public Service Commission not necessary</p>	No Change

5. Names, addresses and telephone numbers of the Ministry's Representatives with whom these proposals may be discussed, if necessary, for clarification/ early decision

Dr. Amit Gupta, IDAS,
Sr.Dy. Controller General of Defence Accounts,
Office of the CGDA under[Ministry of Defence(Fin)],
Ulan Batar Road, Palam, Delhi Cantt.-110 010.

(Dr. Amit Gupta)
Sr.Dy CGDA (AN)
Signature of the Officer
sending the proposals

Government of India
Ministry of Defence
(Finance Division)

New Delhi

Dated 2020

Notification

S.R.O. -----.— In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Defence Accounts Department, Senior Translation Officer and Junior Translation Officer (Group 'B' posts) Recruitment Rules, 2013 (Published vide S.R.O.68 dated the 21st October, 2013), in so far as they relate to the posts of Senior Translator and Junior Translator, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Senior Translator and Junior Translator in the Defence Accounts Department, Ministry of Defence, namely: -

1. Short title and commencement.—

- (1) These rules may be called the Defence Accounts Department, Senior Translation Officer and Junior Translation Officer (Group 'B' posts) Recruitment Rules, 2020.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. Application. — These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.

3. Number of posts, classification, pay band and grade pay or pay scale. —

The number of the said posts, their classification and the pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the said Schedule.

4. Controlling authority.—

The said posts shall be administratively controlled by the Controller General of Defence Accounts under the Ministry of Defence (Finance Division).

5. Method of recruitment, age- limit, qualifications, etc.—

The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

6. Liability of service.—

Any person appointed to the said posts under these rules shall be liable to serve anywhere in India.

7. Disqualifications. — No person, —

- (a) who has entered into or contracted a marriage with a person having a spouse living,
or
- (b) who, having a spouse living, has entered into or contracted a marriage with any
person,
shall be eligible for appointment to the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

8. Power to relax. — Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

9. Saving. — Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Schedules Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen and any other special categories of persons in accordance with orders issued by the Government from time to time in this regard.

SCHEDULE

Name of post	Number of posts	Classification	Pay band and grade pay or pay scale	Selection post or non- selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
1. Senior Translation Officer	35*(2020) *(Subject to variation dependent on workload).	General Central Services, Group `B` Non-Gazetted, Non-Ministerial.	Level-7, (Rs.44900-142400)	Selection.	Not Applicable

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.	In case of recruitment by promotion or deputation/ absorption grade from which promotion or deputation /absorption to be made
(7)	(8)	(9)	(10)	(11)
Not applicable.	Not applicable.	Not applicable.	By promotion, failing which by deputation.	<p>Promotion: From amongst Junior Translation officer in Pay level 6 (Rs.35400-112400) with five years' service in the grade rendered after appointment thereto on regular basis and having successfully completed two weeks training in discharge of duty associated with higher post imparted at various Regional Training Centers functioning under the department.</p> <p>Note:1 Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half on such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their junior who have already completed such qualifying or eligibility service.</p> <p>Note:2 For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendation of the Commission.</p> <p>Deputation: Officers from the Central Government (A) (i) holding analogous post on regular basis in the parent cadre or department; or</p>

				<p>(ii) having five years service as Junior Translation officer on regular basis in the pay in level 6 (Rs.35400-112400) in the parent cadre or department; and</p> <p>(B) possessing the following educational qualifications:-</p> <p>(i) Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level.</p> <p>OR</p> <p>(II) Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level.</p> <p>OR</p> <p>(iii) Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level; or</p> <p>(iv) Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level; or</p> <p>(v) Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level.</p> <p>Note 1:- The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2:- Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed three years.</p> <p>Note 3:- The maximum age limit for appointment by deputation shall be not exceeding fifty –six years as</p>
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				on the closing date of receipt of applications.
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