



रक्षा मंत्रालय
Ministry of Defence

रक्षा लेखा महानियंत्रक कार्यालय
उलान बटार मार्ग, पालम, दिल्ली छावनी -110010
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वेबसाइट / Website: www.cgda.nic.in
स्पैरो / SPARROW: https://sparrow-dad.eoffice.gov.in



स्वतंत्रता के 75 वर्ष
75 years of independence

No.: AN-I/IDAS/PAR/2021-22

Date: 30/12/2022

(THROUGH WEBSITE)

To,

1. All IDAS Officers
2. All PCDA/CDA Offices & PCA (Fys) Kolkata

Sub: Completion of PARs for the year 2021-22 in respect of IDAS officers

As per the timelines prescribed in DoPT OM No. 21011/1/2005-Estt (A) (Pt-II) dated 23/07/2009, the SPARROW-IDAS portal for the year 2021-22 has been closed on 01/12/2022.

2. **Details of PARs for the year 2021-22:** Details of the PARs for 2021-22 generated/uploaded on SPARROW-IDAS are as under:

Sl. No.	Details of PARs/NRCs	PARs	NRCs	Total
1	Generated online and completed at all levels	489	66	555
2	Generated online and closed by system	114	15	129
3	Generated online but could not be closed by the System	1	2	3
4	Manually received and uploaded on SPARROW	4	0	4
5	Generated/ received after closure of the PAR cycle and migrated to SPARROW	0	57	57
	Total	608	140	748

3. **Details of PARs which were generated online and closed by SPARROW portal:** As shown above, 114 PARs and 15 NRCs were pending at any stage and have been closed by the portal on 01/12/2022. Out of the 114 PARs, 05 PARs have been received from PCDA New Delhi, Addl. CGDA (PK) & MoD (Fin) after manual reporting, review or acceptance, as the case may be, and have been migrated on SPARROW. As the PAR cycle for 2021-22 has been closed on 01/12/2022, all these PARs (except pending representation) have been treated as final for assessment.

4. **NRCs generated/ received after closure of the PAR cycle and migrated to SPARROW:** After closure of the PAR cycle, it was seen that a no. of PARs/ MTPARs were not generated for 2021-22. It is observed that in 56 cases, either the period was less than 03 months or the officer had not served under any reporting/reviewing authority for 03 months. Hence, NRCs have been issued by this office in such cases. Also, an NRC has been received from Ministry of textile. All these 57 NRCs have been migrated on SPARROW.

5. **Disclosure of the System closed PARs/NRCs and migrated NRCs:** The system closed PARs/NRCs and manually uploaded NRCs are available in the 'Dossier' Section of the SPARROW portal. All serving IDAS officers are requested to view these PARs/NRCs on the portal as these will not be disclosed separately. However, the officers who are not in service will be disclosed the PARs by post as they may not have access to the portal. If an officer is not satisfied with the grading and/or remarks in the system closed PARs, he/she may submit a representation



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directly to this HQrs via email on sparrow.dad@hub.nic.in within 15 days of date of the circular or receipt of the PAR by post. If no representation is received by then, it will be considered as his/her agreement with the PAR and the PAR will be treated as final.

6. **Disposal of representations:** 11 representations have been received so far out of which 2 have been decided. Rest 9 representations are under process and will further be dealt manually. If any new representation is received for system closed PARs, it will also be dealt manually.

7. **Forwarding of original copies of manually completed stages of PARs:** It is seen that one or more stages of some PARs have been assessed by the authorities in manual mode, which have been scanned and uploaded on SPARROW by the offices concerned. As all PAR dossiers of IDAS officers are maintained in this office, the ink signed copies should be available to this office for placing in their dossiers. **Therefore, all PCDA/CDA offices and PCA (Fys) Kolkata are requested to forward the ink signed copies of the PARs for 2021-22 and previous years along with a consolidated top sheet (as shown below) to this office.**

Sl. No.	Name & Designation of the officer	Batch	Details of the PAR		
			From Date	To Date	Stage which has been completed manually


(Shashi Pratap Singh)
Sr. ACGDA (Admin)