

**OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS**  
**Ulan Batar Road, Palam, Delhi Cantt.-110010.**

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**Most Important Circular**

No. AN/III/3053/RTI/ Vol. III dated 03/05/2012

To,  
All PCsDA/PCsA/CsDA/CsFA

(Through CGDA website)

**Subject: Implementation of the RTI Act 2005 in letter and spirit.**

Please refer to HQrs office letter of even no. dated 18/01/2010, wherein it was requested to forward a quarterly report related to name, address, contact nos. etc. of the CPIOs/ Appellate Authority to be submitted to this office, interalia informing the changes during each quarter to facilitate prompt updation of RTI portal on the CGDA website.

In this connection, it has been observed that the updated report on the subject is not being submitted regularly to this office from the respective public authorities, which has led to dissemination of out-dated information about the CPIO/ Appellate Authorities on the CGDA website. It is, therefore requested to submit the quarterly report on the subject promptly and regularly.

Further, the details of the CPIO may also be immediately informed whenever changes take place to facilitate prompt updation of RTI portal on the CGDA website.

  
(RP Singh)  
Sr. Dy. CGDA(AN)