A/III/12157/CMP/Vol-IV   Dated   26-05-2015

To

    All Regional PCsDA/CsDA

Sub: - Daily booking of Class IV Vouchers by AOs, GE/ CCE: Actionable point No 6 on Accounts
and Budget Presentation made on 14.11.2014 to CGDA.

    Attention is invited to this office letter of even No dt 27-02-2015 whereby a pilot project on daily
booking and compilation of expenditure and uploading of compiled data by the AOs GE was run in
March, 2015 and feedback in this regard was sought for further examination.

2.   From the feedback received from the PCsDA/CsDA, the time lag has been reportedly reduced in
the revised procedure, as expenditure is compiled and uploaded on daily basis. Further, from the feedback
one of the important deficiency came to the notice is that the 'Project Vishwak' is designed for monthly
compilation. It is not catered for generating date wise Punching Medium (PM). As such Controllerate
have resorted to sending compiled data through e-mail/FAX etc., which has been found satisfactory.

3.   One of the Controllers has opined that there is still an area of concern in time lag between actual
passing of bills at AO GE office and preparation of PM. As far as real time booking of expenditure is
concerned, there may be a time lag of one day at least due to delay in cheque signing, sometimes by the
CWE/GE. This time lag could be eliminated if the process of CMP is implemented at AOs GE. The issue
of delay on the part of the MES authorities needs not overemphasis as they are primarily responsible for
issue of cheque. AOs GE are largely concerned with the timely preparation and compiling of PM. The
PM should be immediately compiled and uploaded after the details of the cheques are entered into the
Cash Book and cheque vetted under his dated initials.

4.   Some of the common issues raised by the PCsDA/CsDA while giving feedback are appended
below:-

    (i)   All AOs GE are not connected with WAN.
    (ii)   'Project Vishwak' not implemented in all AOs GE.
    (iii)   Existing version of 'Project Vishwak' not compatible to generate date wise PM as it has been
             designed for the monthly PM.

(iv)   As printed compilation of PM is not available for previous day. AOs GE/CCEs are not able to trace the error on a daily basis.

(v)   Some of the units are located in far flung areas where there is frequent break down of the communication system.

(vi)   There is no inbuilt mechanism in the system to ensure that data has been received from various DDP Centres.

(vii)   Daily booking of data would result in extra man days till 'Project Vishwak' becomes fully operational. After receipt of PM data, the step involved are segregation of the data, punching, checking the edit list and finally uploading the data, which requires extra man-power.

(viii)   As an alternative to 'Project Vishwak', AOs GE may be provided user-id pass word in new compilation system for direct uploading of data.

(ix)   Some of the PCsDA/CsDA have highlighted connectivity problems in their sub-offices as serious constraint in rendition of daily booking.

5.   All the above issues have been referred to the EDP Centre of HQrs Office for the examination and necessary upgradation of in Project 'Vishwak' and connectivity. It has been decided that till above issues are the resolved, the instructions issued by this office vide above cited circular letter 27-02-2015 in regard to daily booking and compilation of expenditure and uploading of compiled data by the AOs GE, be complied with effect from 01-06-2015 through e-mail/nic mail/ Zimbra mail /fax etc.

This issues with the approval of Addl CGDA (BS)

ACGDA (A&B)